

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final-revised
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, February 24, 2026

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

5. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 5.A. [ID 26-0079](#) Action to approve City Council meeting minutes.**

Attachments: [2/10/2026 Minutes](#)

- 5.B. [ID 26-0078](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

Attachments: [Memo](#)
[SDCL References](#)

- 5.C. [ID 26-0082](#) Action on an appointments to the Business Improvement District #1 Board: Lisa Marotz and Elena McKeown

Attachments: [Memo](#)
[CC Policy 311](#)

- 5.D. [ID 26-0086](#) Action to abate Property Taxes in the amount of \$1,195.23 for Parcel #40175-00200-014-00.

Attachments: [Abatement Application](#)
[Location Map](#)

6. Presentations/Reports:

- 6.A. [ID 26-0081](#) Report: SDSU Student Association.

- 6.B. [ID 26-0085](#) Mayor's State of the City Address.

Attachments: [Memo](#)

7. Contracts & Change Orders: NONE

8. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 8.A. [ORD 26-006](#) Introduction and First Reading on Ordinance 26-006, an Ordinance Authorizing Budget Amendment No. 10 to the 2025 Budget. Second Reading and Action: March 10, 2026.

Attachments: [Memo](#)
[Ordinance](#)

- 8.B. [ORD 26-007](#) Introduction and First Reading on Ordinance 26-007, an Ordinance Authorizing Budget Amendment No. 1 to the 2026 Budget. Second Reading and Action: March 10, 2026.

Attachments: [Memo](#)
[Ordinance](#)
[Detail by Account](#)

- 8.C.** [ORD 26-008](#) Introduction and First Reading on Ordinance 26-008, an Ordinance Amending Chapter 94, Article VI, Division 5, Section 94-473, Related to Projecting Signs in the Business B-1 Central District. Public Hearing and Action: March 10, 2026.

Attachments: [Memo](#)
 [Ordinance - clean](#)
 [Ordinance - marked](#)
 [Hearing Notice - City Council](#)
 [Hearing Notice - Planning Commission](#)
 [Planning Commission Minutes](#)

- 8.D.** [ORD 26-009](#) Introduction and First Reading on Ordinance 26-009, an Ordinance Amending Chapter 6, Section 6-8, and Chapter 74, Section 74-40 of the Code of Ordinances of the City of Brookings. Second Reading and Action: March 10, 2026.

Attachments: [Memo](#)
 [Ordinance - clean](#)
 [Parklet Application](#)
 [Parklet Design Check List](#)

9. Public Hearings and Second Readings:

- 9.A.** [ID 26-0064](#) Public Hearing and Action on a request for an On-Off Sale Malt License, for KJN Investments LLC, dba Shorty's Burgers & Brew to be located at 1224 6th Street, Suite A.

Attachments: [Memo](#)
 [Malt License - City Code and SDCL](#)
 [Video Lottery - SDCL and Admin Rule](#)
 [Legal Notice](#)
 [Location Map](#)

Action: Motion, Open & Close Public Hearing, Roll Call

- 9.B.** [RES 26-010](#) Public Hearing and Action on Resolution 26-010, a Resolution authorizing the City Manager to enter into a 10-year On-Sale Wine Operating Agreement with KJN Investments LLC, dba Shorty's Burgers & Brew, owners Joshua and Kimberly Nelson.

Attachments: [Memo](#)
 [Resolution](#)
 [Operating Agreement](#)
 [Location Map](#)
 [Legal Notice](#)

Action: Motion, Open & Close Public Hearing, Roll Call

10. Other Business:

- 10.A.** [RES 26-019](#) Action on Resolution 26-019, a Resolution Amending the Consolidated Fee Schedule.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion, Request Public Comment, Roll Call

- 10.B.** [ID 26-0076](#) Action on a Preliminary Plat of Block 1 of South Haven Addition.

Attachments: [Memo](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Preliminary Plat](#)
[Zoning Map](#)

Action: Motion, Request Public Comment, Roll Call

- 10.C.** [ID 26-0077](#) Action on a Preliminary Plat of Lots 1 & 2 in Block 2, and Lots 1 - 3 in Block 3 of Legacy Addition.

Attachments: [Memo](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Preliminary Plat](#)

Action: Motion, Request Public Comment, Roll Call

- 10.D.** [ID 26-0083](#) Action on a Sales Tax Incentive Grant for Sequitor Edge LLC.

Attachments: [Memo](#)
[Presentation](#)
[FAQs](#)

Action: Motion, Request Public Comment, Roll Call

- 11.** [ID 26-0080](#) City of Brookings Progress Report.

Attachments: [Progress Report](#)

12. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which

states the topic, requested outcome, and time frame. A majority vote is required.

13. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Lisa Hager*

Brookings City Council Staff:

*Paul M. Briseno, City Manager Bonnie Foster, City Clerk
J. Vincent Jones, Attorney-at-Law, Woods, Fuller, Shultz and Smith P.C.*

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.