

# City Council Agenda Item Memo

**From:** Bonnie Foster, City Clerk

**Council Meeting:** July 22, 2025

**Subject:** Resolution 25-060: Wine Operating Agreement, 10-year Agreement – Domellie's

**Presenter:** Bonnie Foster, City Clerk

**Summary and Recommended Action:**

Staff recommends approval of the proposed Resolution authorizing the City Manager to enter into a 10-year Wine Operating Agreement, with a 5-year mid-term renewal, with Matt Chapman, Domellie's LLC, dba Domellie's.

**Item Details:**

Matt Chapman, Domellie's LLC, dba Domellie's has applied to transfer the existing On-Off Sale Wine License from Dennis Bielfeldt, owner, Den Wil Hospitality LLC, dba Wilbert's / Comfort Inn & Suites.

Location: 929-931 25<sup>th</sup> Avenue.

Legal Description: Lot 3 and 3A, Block 2, Telkamp Addition

The City of Brookings enters into On-Off Sale Wine Operating Agreements for a 10-year period, with a mid-term renewal at five years. This Resolution would allow the City Manager to enter into the 10-year agreement. This license would be effective upon SD Department of Revenue approval and license issuance, and subject to an annual renewal.

A public hearing and action by the local governing body is required to approve all alcohol licenses.

**Legal Consideration:**

None.

**Strategic Plan Consideration:**

- Service and Innovation Excellence – The City of Brookings will provide an accessible environment committed to ongoing innovation and outstanding service through listening and engagement.

**Financial Consideration:**

License Transfer Fee: \$150, payable to the City of Brookings

**Supporting Documentation:**

Resolution  
Operating Agreement  
Location Map  
Legal Notice