

City Council Agenda Item Memo

From: Charlie Richter, City Engineer

Council Meeting: June 9, 2026

Subject: Acceptance of Brookings Area Transportation Plan

Presenter: Charlie Richter, City Engineer
Thomas Cook, HDR Inc

Summary and Recommended Action:

The Study Advisory Group, Public Works Department, and the City's consultant, HDR, Inc., have worked over the past two years to update the Brookings Area Transportation Plan (Plan). The Plan was presented to City Council on May 26, 2026 and is now being presented for acceptance as a guiding document for future improvements to the City's transportation network. Staff recommends approval.

Item Details:

In 2011, the City developed its first Brookings Area Transportation Plan through a grant from the Department of Transportation. This plan reviewed the following: existing transportation network conditions including performing traffic counts; forecasted future conditions; reviewed and suggested standards; and identified projects which could improve the City's transportation needs. It is recommended the Master Transportation Plans are updated every 10 years to properly identify areas for transportation improvement. In 2024 the City applied for and received a grant from DOT to update this plan.

The updated plan includes the following: traffic counts throughout the community; traffic forecasting; identification of existing and future transportation issues; and ways to incorporate traffic generated from new developments. This update will provide the City with a guide for future road projects, development for the next decade, and make the City eligible for future federal grant funding.

Legal Consideration:

None.

Strategic Plan Consideration:

- Fiscal Responsibility – The City of Brookings will responsibly manage resources through transparency, efficiency, equity, and exceptional customer service.
- Safe, Inclusive, Connected Community – The City of Brookings will create an environment for inclusive programs, gathering places, and events where the community can safely live, work and come together to participate in opportunities for learning, recreation and enjoyment.

- Service and Innovation Excellence – The City of Brookings will provide an accessible environment committed to ongoing innovation and outstanding service through listening and engagement.
- Sustainability – The City of Brookings will meet environmental, community and economic desires and needs without compromising future generations' quality of life by strategically planning, implementing and maintaining infrastructure and facilities.
- Economic Growth – The City of Brookings will support effective diversified community investment and equitable opportunities for prosperity.

Financial Consideration:

The cost for the planning study is \$225,056.88, of which the grant covered \$180,045.50 (80% of the total cost) and the City was responsible for \$45,011.38 (20% of the total cost). The City's portion was paid for through the City's CIP.

Supporting Documentation:

Executive Summary
Presentation