



City of Brookings

Meeting Agenda

City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, July 8, 2025

5:30 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:30 PM JOINT CITY COUNCIL / COUNTY COMMISSION MEETING

1. Call to Order / Pledge of Allegiance.
2. Record of City Council and County Commission Attendance.
3. Action to approve the agenda.

JOINT CITY COUNCIL and COUNTY COMMISSION ACTION

4. [ORD 25-013](#) Public Hearing and Action on City of Brookings Ordinance 25-013 and Brookings County Commission Ordinance 25-004, an Ordinance to Change the Zoning within the City of Brookings (the East 1 Acre of Rudebusch Addition Easterly 2 Acres of Lot 1 in NE1/4 of Sec 4, T109N, R50W, also known as 1809 West 20th Street South, from Joint Jurisdiction Agriculture District to Joint Jurisdiction Residence R-1A Single-Family District).

Attachments:

[Memo](#)
[Ordinance - City of Brookings](#)
[Ordinance - Brookings County Commission](#)
[County Zoning Staff Report](#)
[Hearing Notice](#)
[Joint Planning Commission Minutes](#)
[Petition to Rezone](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)
[Floodplain Map](#)

Action: Motion, Open & Close Public Hearing, Roll Call

Legislative History

6/24/25 City Council read into the record

5. **Adjourn the Joint City Council and County Commission portion of the agenda.**

6:00 PM REGULAR MEETING

Will not begin this portion of the meeting prior to 6:00 p.m.

6. **Open Forum.**

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

7. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 7.A.** [ID 25-0315](#) Action to approve City Council meeting minutes.

Attachments: [6/24/2025 Council Minutes](#)

- 7.B.** [ID 25-0318](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

Attachments: [Memo](#)
 [SDCL 35-4-124](#)

- 7.C.** [RES 25-015](#) Action on Resolution 25-015, a Resolution authorizing the City Manager to sign a On-Off Sale Wine Operating Agreement 5-year renewal with Kathy Elenkiwich, owner, for BYG - BK LLC., dba Backyard Grill.

Attachments: [Memo](#)
 [Resolution](#)
 [Operating Agreement](#)

- 7.D.** [ID 25-0317](#) Action on the 2026 City Council Meeting Calendar.

Attachments: [2026 Calendar](#)

8. Presentations/Reports:

- 8.A.** [ID 25-0284](#) Proclamation: Park and Recreation Month

Attachments: [Proclamation](#)

- 8.B.** [ID 25-0316](#) Reports: City Council Ex-Officio Reports

9. Contracts/Change Orders:

- 9.A.** [RES 25-064](#) Action on Resolution 25-064, a Resolution Awarding Bids on 2025-01SWR Sidewalk Maintenance Project.

Attachments: [Memo](#)
 [Resolution](#)
 [Sidewalk Repairs Map](#)

Action: Motion, Request Public Comment, Roll Call

10. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 10.A.** [ORD 25-022](#) Introduction and First Reading on Ordinance 25-022, an Ordinance Amending Chapter 2 of the Code of Ordinances of the City of Brookings and Pertaining to the Authority and Duties of the Brookings Human Rights Commission. Second Reading and Action: July 22, 2025.

Attachments: [Memo](#)
[Ordinance - clean](#)
[Ordinance - marked](#)

11. Public Hearings and Second Readings:

- 11.A.** [ORD 25-021](#) Second Reading and Action on Ordinance 25-021, an Ordinance authorizing Budget Amendment No. 4 to the 2025 Budget.

Attachments: [Memo](#)
[Ordinance](#)
[Development Agreement](#)

Action: Motion, Request Public Comment, Roll Call

Legislative History

6/24/25 City Council read into the record

- 11.B.** [ORD 25-015](#) Public Hearing and Action on Ordinance 25-015, an Ordinance Amending the Zoning Ordinance Pertaining to Concrete, Asphalt, and Rock Crushing Facility for the Purposes of Administration of the Zoning Ordinance.

Attachments: [Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)

Action: Motion, Open & Close Public Hearing, Roll Call

Legislative History

6/24/25 City Council read into the record

- 11.C. [ORD 25-014](#) Public Hearing and Action on Ordinance 25-014, an Ordinance Amendment the Zoning Ordinance of the City of Brookings and Pertaining to the Expiration of a Conditional Use Permit for the Purpose of Administration of the Zoning Ordinance.

Attachments:

[Memo](#)
[Ordinance - clean](#)
[Ordinance - marked](#)
[Ordinance - Option 2 - clean](#)
[Ordinance - Option 2 - marked](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)

Action: Motion, Open & Close Public Hearing, Roll Call

Legislative History

6/24/25	City Council	read into the record
6/24/25	City Council	approved

12. Other Business: NONE

13. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

14. Executive Session

- 14.A. [ID 25-0323](#) Executive Session, pursuant to SDCL 1-25-2.3, for the purpose of consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters; and SDCL 1-25-2.5, for the purpose of discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business.

Action: Motion to enter into Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

15. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Lisa Hager*

*Brookings County Commission: Larry Jensen, Chair, Kelly Vanderwal, Vice-Chair, Shawn Hostler, Dave Miller, and
Doug Post*

Brookings City Council Staff:

*Paul M. Briseno, City Manager Bonnie Foster, City Clerk
J. Vincent Jones, Attorney-at-Law, Woods, Fuller, Shultz and Smith P.C.*

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.