

RESOLUTION 24-060

A RESOLUTION ESTABLISHING A CHARTER COMMISSION PURSUANT TO SECTION 8.01 (c) OF THE BROOKINGS CITY CHARTER.

BE IT RESOLVED by the City Council of the City of Brookings, South Dakota as follows:

WHEREAS, the Brookings City Charter Commission (hereafter also referred to as the "Commission") is hereby created for the purposes of reviewing the Brookings City Charter and proposing amendments to the Brookings City Charter by a Report to the City Council; and

WHEREAS, the Commission may receive input from any person including the City Council and representatives of the National Civic League, but shall work independently of the City Council and its members, and accordingly, its report to the City Council shall solely represent the product of its study and work. The Report of the Commission shall include any proposed amendments to the City Charter, which shall be in a form sufficient to submit to the voters of the City pursuant to Section 8.02 of the Brookings City Charter; and

WHEREAS, the Brookings City Charter Commission shall consist of twelve (12) members. Members shall be resident voters of the City, appointed by the Mayor, subject to the approval of the City Council; and

WHEREAS, the members of the Brookings City Charter Commission shall serve without compensation for a term to conclude following the submission of a Report to the City Council as provided in Section 8.01 (c) of the Brookings City Charter. Vacancies on the Commission shall be appointed by the Mayor and approved by the City Council; and

WHEREAS, a quorum shall consist of seven (7) members. The Commission shall convene and shall organize by electing a chairperson from among its members for a term to terminate upon completion of the election, if necessary, and any further work as directed by the City Council. The City Manager shall serve as staff liaison, but shall not be a member of the Commission. The Commission shall adopt, amend, or rescind such rules as shall be necessary for the conduct of its meetings; and

WHEREAS, the City Attorney shall render such legal assistance and counsel to the Commission as may from time to time be required; and

WHEREAS, the City Clerk shall provide necessary records to the Commission as may be required; and

WHEREAS, the Commission shall submit funding requests for items or services the Commission requires in performing its work. Funding requests shall be reviewed and approved by the City Manager; and

WHEREAS, the Commission shall hold at least One (1) regular meeting each month and shall submit a monthly report to the City Council of its proceedings and the progress of its work; and

WHEREAS, the Mayor, subject to approval of the City Council and following public hearing, shall have the authority to remove any member of the Commission for cause. Cause for removal shall be stated in writing and made a part of the record of such hearing; and

WHEREAS, the Commission, in the initial period following adoption of this ordinance, shall complete and submit its Report to the City Council by January 31, 2025. Following the election, the Commission shall terminate its activities unless the City Council determines the Commission should continue its work.

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Brookings, South Dakota, as follows:

- A. The Brookings City Charter Commission is hereby created, to perform its work consistent with the Recitals set forth herein; and
- B. The City Manager is authorized to facilitate the work of the Commission and establish a schedule for work sessions and assist the Commission in the performance of its tasks.
- C. The members who are to serve on the City Charter Commission are as follows:

Jeanne Manzer
Dianne Nagy
Dr. Lisa Hager
Gail Robertson
Tom Yseth
Roger Solum
Keith Corbett
David Gilbertson
Ashley Ragsdale
Van Fishback
Lynn Darnall
Bob Burns

Passed and Approved this 25th day of June, 2024.

CITY OF BROOKINGS, SD

Oepke G. Niemeyer, Mayor

ATTEST:

Bonnie Foster, City Clerk