

City Council Agenda Item Memo

From: Josh Bauman, Assistant Parks, Recreation and Forestry Director

Council Meeting: January 14, 2025

Subject: Resolution 25-007: Lease of 50 Club Car Tempo Golf Carts through NB Golf, LLC

Presenter: Kristin Zimmerman, Parks, Recreation and Forestry Director

Summary and Recommended Action:

Staff recommends approval of the proposed Resolution to lease 50 Club Car Tempo golf carts through NB Golf, LLC of Hendricks, MN, at the annual cost of \$75,360.40 for 5 years, totaling \$376,802.00. The request exceeds the budget by \$15,360. A fee adjustment will be requested at the last meeting in January to augment the impact.

Item Details:

The City of Brookings had a lease for 42 golf carts, which ended followig the 2024 golf season. The City of Brookings needs to enter into a lease for golf carts for the 2025 season. For the last few years, the City has leased additional carts during the season to account for growth in membership at Edgebrook Golf Course.

The new proposed lease includes 40 lithium (electric) carts and 10 gas carts at a total annual cost of \$75,360.40 for 5 years, totaling \$376,802.00. If approved, the carts will be delivered at the beginning of the 2025 golf season.

Staff recommends utilizing Sourcewell Contract #122220-CCR and entering into a lease agreement with NB Golf, LLC, of Hendricks, MN.

The lease exceeds the budget for the 2025 season by \$15,360.40. Staff expects to cover this difference for the 2025 season with revenues generated from cart rentals and proposed fee increases.

2023 Cart Revenues:	\$ 98,065.23
2024 Cart Revenues:	\$119,934.50

Legal Consideration:

City Attorney has reviewed the proposed Resolution.

Strategic Plan Consideration:

- Fiscal Responsibility – The City of Brookings will responsibly manage resources through transparency, efficiency, equity, and exceptional customer service.
- Safe, Inclusive, Connected Community – The City of Brookings will create an environment for inclusive programs, gathering places, and events where the community can safely live, work and come together to participate in opportunities for learning, recreation and enjoyment.
- Service and Innovation Excellence – The City of Brookings will provide an accessible environment committed to ongoing innovation and outstanding service through listening and engagement.
- Sustainability – The City of Brookings will meet environmental, community and economic desires and needs without compromising future generations' quality of life by strategically planning, implementing and maintaining infrastructure and facilities.

Financial Consideration:

The City will enter into a lease agreement with NB Golf, LLC. of Hendricks, MN, In the amount of \$75,360.40, for a term of 5 years, totaling \$376,802.00.
607– Edgebrook Golf Course

Supporting Documentation:

Resolution

Lease Proposal - NB Golf, LLC

Club Car Contract #122220