

# City Council Agenda Item Memo

**From:** Charlie Richter, City Engineer  
**Council Meeting:** May 7, 2024  
**Subject:** Resolution 24-045: Bid Award for 2024-07STI, Freight on Board Asphalt Material  
**Person(s) Responsible:** Charlie Richter, City Engineer

**Summary:**

Staff recommends approval of this resolution awarding the bid for the 2024-07STI Freight on Board Asphalt Material to Bowes Construction Inc. for the low bid of \$89,160.

**Background:**

This project is the annual street maintenance project which provides the asphalt patching material the Street Division picks up at the asphalt plant to repair asphalt pavement throughout the City.

A bid letting was held on Tuesday, April 30, 2024 and the City received the following bid:

Bowes Construction Co., Inc.	\$89,160.00
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The total low bid is approximately 2% higher than last's year bid.

**Item Details:**

This project consists of asphalt material the street department staff picks up at the asphalt plant and is used for patching City streets.

**Legal Consideration:**

None.

**Strategic Plan Consideration:**

Sustainability: The asphalt material purchased will be used for patching along curb and gutter, sidewalk ramps, potholes and larger asphalt repairs. These asphalt repairs increase the integrity of the street pavement in terms of drainage and structural soundness. By increasing the lifespan of streets through the patching and sealing process, the City is staying on course for sustainable maintenance of the asphalt street network.

**Financial Consideration:**

The City will enter into a contract with Bowes Construction, Inc. for the low bid of \$89,160. Sufficient appropriations exist in the adopted Fiscal Year 2024 budget in Org.

213 - Capital Improvements.

**Options and Recommendation:**

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a work session
5. Discuss / take no action / table

Staff recommends approval.

**Supporting Documentation:**

Resolution