

April 15, 2025

Charlie Richter, P.E. – City Engineer  
City of Brookings  
520 3<sup>rd</sup> St. Ste. 230  
Brookings, SD 57006

Re: Hangar Taxilane Extension  
Brookings Regional Airport  
Brookings, South Dakota  
AIP #3-46-0005-040-2025  
Helms #A-9771

Dear Mr. Richter,

We would like to take this opportunity to make our “Engineer’s Recommendation of Award” for the above referenced project.

The description of work is:

This project shall include the extension of an existing Hangar Taxilane ( $\pm 140'$  x  $35'$ ). This work includes grading, disposal of excess material, geotextile separator fabric, aggregate base course, asphalt pavement, concrete valley gutter, chain link fence, pavement marking, topsoiling, seeding, mulching, and other items of related construction.

We have reviewed the bid proposal documents received and are recommending that the Base Bid be tentatively awarded to the lowest bidder Bowes Construction, Inc., Brookings, SD, in the amount of \$124,813.45 as their bid was complete and reasonable. We have also verified that Bowes Construction, Inc. has not been excluded at [www.sam.gov](http://www.sam.gov).

The DBE goal was 2.5% for this project. The intended participation listed in Bowes Construction, Inc.’s bid is 0.0%. A DBE Good Faith Effort was provided and deemed adequate.

The motion for award should read “Tentative award for AIP Project #3-46-0005-040-2025 Hangar Taxilane Extension, Base Bid is made to Bowes Construction, Inc., Brookings, SD, in the amount of \$124,813.45 contingent upon receipt of an FAA Grant Offer.”

Also, to help meet what we expect to be short time lines in the grant process, the City Council should authorize the City Manager to sign the FAA Grant Application, FAA Grant Offer (which will need to be electronically signed), and all necessary paperwork for the Construction Contract Documents.

Enclosed is the FAA Grant Application Packet. Please have the City Manager sign and date it where tabbed, and email the application to Jon Becker with the SD-DOT.

If you have any questions, comments, or need any further information, please feel free to contact our office at your convenience.

Sincerely,  
Helms and Associates

A handwritten signature in black ink, reading "Michael A. Schmit". The signature is fluid and cursive, with the first name "Michael" being the most prominent part.

Michael A. Schmit, P.E.

W/Enclosures

Cc: Lucas Dahl, City of Brookings – Airport Manager  
David Ferrell, FAA – Dakota-Minnesota Airports District Office  
Jon Becker, SD-DOT – Office of Air, Rail, and Transit