

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, November 18, 2025

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

5. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 5.A. [ID 25-0483](#) Action to approve City Council meeting minutes.**

Attachments: [10/28/2025 Minutes](#)

- 5.B.** [ID 25-0467](#) Action on annual Liquor and Wine Alcohol License Renewals for 2026.

Attachments: [Memo](#)
 [Renewal List](#)
 [State Statute](#)

- 5.C.** [RES 25-036](#) Action on Resolution 25-036, a Resolution authorizing the City Manager to sign a Wine Operating Agreement 5-year renewal with the Store Manager for Wal-Mart Supercenter #1538.

Attachments: [Memo](#)
 [Resolution](#)
 [Operating Agreement](#)

- 5.D.** [ID 25-0506](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

Attachments: [Memo](#)
 [SDCL References](#)

- 5.E.** [RES 25-092](#) Action on Resolution 25-092, a Resolution declaring surplus property for the City of Brookings.

Attachments: [Memo](#)
 [Resolution](#)

6. Presentations/Reports:

- 6.A.** [ID 25-0481](#) Report: SDSU Student Association.

- 6.B.** [ID 25-0482](#) Reports: City Council Ex-Officio Reports

- 6.C.** [ID 25-0499](#) Update: Downtown Revitalization

Attachments: [Memo](#)
 [Presentation](#)

- 6.D.** [ID 25-0505](#) Report: 2025 Bridge Re-Inspection Program.

Attachments: [Memo](#)
 [Location Map](#)
 [Presentation](#)

7. Contracts/Change Orders: NONE

8. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 8.A.** [ORD 25-036](#) Introduction and First Reading on Ordinance 25-036, an Ordinance Authorizing Budget Amendment No. 8 to the 2025 Budget. Second Reading and Action: November 25, 2025.

Attachments: [Memo](#)
 [Ordinance](#)

9. Public Hearings and Second Readings:

- 9.A.** [ID 25-0501](#) Public Hearing and Action on an Wine Alcoholic Beverage License Renewal for an establishment which has failed an alcohol compliance check within the past 12 months.

Attachments: [Memo](#)
 [Hearing Notice](#)
 [Code & State Statute](#)

Action: Motion, Open & Close Public Hearing, Roll Call

- 9.B.** [ID 25-0493](#) Public Hearing and Action on a Special Event / Temporary Alcoholic Beverage Application from St. Thomas More Catholic School, to operate within the City of Brookings, South Dakota, on January 31, 2026, for a Winter Gala and Grand Auction to be held at 1700 8th Street South.

Attachments: [Memo](#)
 [Hearing Notice](#)
 [SDCL Reference](#)

Action: Motion, Open & Close Public Hearing, Roll Call

- 9.C.** [ORD 25-033](#) Public Hearing and Action on Ordinance 25-033, an Ordinance to Change the Zoning within the City of Brookings (Outlot 19 in the NW 1/4 of Sec 23 Excluding Lot H-1 Thereof, T110N, R50W, also known as 213 West Highway 14 Bypass, from Residential R-3 Apartment District to Business B-3 Heavy District).

Attachments: [Memo](#)
 [Ordinance](#)
 [Hearing Notice - City Council](#)
 [Hearing Notice - Planning Commission](#)
 [Planning Commission Minutes](#)
 [Petition to Rezone](#)
 [Location Map](#)
 [Zoning Map](#)
 [Future Land Use Map](#)

Action: Motion, Open & Close Public Hearing, Roll Call

Legislative History

10/28/25 City Council read into the record

- 9.D.** [ORD 25-035](#) Public Hearing and Action on Ordinance 25-035, an Ordinance Pertaining to an Application for a Conditional Use Permit to Establish an Office in a Residence R-2 Two-Family District (717 & 719 Main Avenue).

Attachments:

[Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Application](#)
[Letter](#)
[Location Map](#)
[Site Plan](#)

Action: Motion, Open & Close Public Hearing, Roll Call

Legislative History

10/28/25 City Council read into the record

- 9.E.** [ORD 25-034](#) Second Reading and Action on Ordinance 25-034, the 2026 Appropriations Ordinance.

Attachments:

[Memo](#)
[Ordinance](#)
[Budget-in-Brief](#)
[Budget Detail](#)

Action: Motion, Request Public Comment, Roll Call

Legislative History

10/28/25 City Council read into the record

10. Other Business:

- 10.A.** [RES 25-087](#) Action on Resolution 25-087, a Resolution Adopting the Consolidated Fee Schedule.

Attachments:

[Memo](#)
[Resolution](#)
[Consolidated Fee Schedule](#)
[Consolidated Fee Schedule - Changes Only](#)

Action: Motion, Request Public Comment, Roll Call

- 10.B.** [RES 25-089](#) Action on Resolution 25-089, a Resolution Transferring Capital Improvement Plan Sinking Funds.

Attachments: [Memo](#)
 [Resolution](#)

Action: Motion, Request Public Comment, Roll Call

- 10.C. [ID 25-0476](#)** Action on the City of Brookings 10-Year Capital Improvement Plan.

Attachments: [Memo](#)
 [Capital Improvement Plan](#)

Action: Motion, Request Public Comment, Roll Call

11. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

12. Executive Session

- 12.A. [ID 25-0449](#)** Executive Session, pursuant to SDCL 1-25-2(6)(a), for the purpose of discussing information pertaining to the protection of public or private property and any person on or within public or private property specific to:
a) Any vulnerability assessment or response plan intended to prevent or mitigate criminal acts.

Action: Motion to enter Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

13. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Lisa Hager*

Brookings City Council Staff:

*Paul M. Briseno, City Manager Bonnie Foster, City Clerk
J. Vincent Jones, Attorney-at-Law, Woods, Fuller, Shultz and Smith P.C.*

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.