

A special meeting of the Municipal Utilities Board was held at 11:45 a.m. on Monday, May 22, 2023, via Microsoft Teams with the following members present: Carruthers, Bartels, Hansen, Hawley and Harvey.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Hansen seconded by Bartels that the following bills and claims be approved. All members present voted in favor of the motion.

Advanced Media Technologies Inc, Systems/Cabling Inv, \$1450.00; Allegra, Printed Supplies, \$1013.16; Andrew Ward Consulting LLC, Consulting Service, \$5000.00; Appera, Supplies, \$128.20; Arthur J. Gallagher Risk Management Services, LLC, Builders Risk Insurance, \$119184.00; Atlas Copco Compressors LLC, Equip Maintenance, \$1200.00; Aureon Network Services, LNP Fees, \$60.00; Avera Occupational Medicine-Mitchell, Drug Screening, \$100.00; Axtell, Nicholas, Travel, \$17.70; Badger Communications, Systems/Cabling Inv, \$192.97; Banner Associates Inc, Engineering Consulting, \$1903.60; Barrett's Flooring, Countertops, \$6837.57; Bendix Inc., Printer/Copier Maintenance, \$3368.00; Border States Elec Supply, Supplies, \$3299.21; Border States Elec Supply, Systems/Cabling Inv, \$894.17; Border States Elec Supply, Uniforms, \$6992.88; Borns, Justin, Travel, \$147.50; Borns, Justin, Vehicle Gasoline, \$99.28; Briggs, Ken, Travel, \$88.50; Brookings County Finance Office, County Maps, \$7223.22; Brookings County Finance Office, ESRI License, \$14666.66; Brookings Radio, Advertising, \$1500.00; Brookings Register, Advertising/Legals, \$740.69; Buhls Dry Cleaners & Linen Supply, Rug/Supplies, \$169.70; Carquest Auto Supply, Work Equip Maintenance/Supplies, \$459.44; Century Business Products, Printer/Copier Maintenance, \$92.35; Chemco Systems LP, Supplies, \$392.85; Choco Latte, Employee Recognition, \$60.00; Christenson, Cody, Travel, \$416.05; City of Brookings, Employee Recognition, \$28.00; City of Brookings Landfill, Landfill Fee, \$356.96; City of Sioux Falls, Water Samples, \$29.00; City of Vermillion, Tower Lease Payment, \$770.00; Climate Systems Inc, HVAC Maintenance, \$707.26; Core & Main, Supplies, \$1923.60; Cummins Inc, Generator Maintenance, \$812.44; Dakota Supply Group, Supplies, \$187.90; Egeberg, Phil, Travel, \$29.50; Eide Bailly LLP, Audit Fee, \$5000.00; Ekern Home Equipment Inc., Repair/Supplies, \$206.25; Electric Pump, Supplies, \$273.99; Express Communications, Inc., Telco Settlement, \$10126.96; Farmers Implement Irrigation, Work Equipment Maintenance, \$184.64; Fastenal Company, Supplies, \$2291.31; First Bank & Trust - Visa, Supplies, \$2436.91; First Bank & Trust Visa, Lodging/Car Rental/Registration, \$4497.40; Flagshooter, Flags, \$353.10; Fluke Electronics Corp, Repairs/Supplies, \$1644.00; Foerster Supply Inc, Supplies, \$326.00; Foster, Bob, Travel, \$17.70; Foster, Bob, Vehicle Gasoline, \$30.00; Frontier Precision Inc, Supplies, \$705.17; FRRPA, FRRPA Lease, \$8329.50; G & R Controls, Equipment Repair/Supplies, \$1447.51; Grainger, Supplies, \$895.15; Graybar Electric Company, Supplies, \$797.14; Graybar Electric Company, Systems/Cabling Inv, \$253.36; Graybar Electric Company, WAN Cabinet, \$10130.43; GuidePoint Security, LLC, Hardware, \$30232.44; GuidePoint Security, LLC, Software/Licensing, \$3617.82; H & A Enterprises, Tower Lease Payment, \$922.37; Hach

Chemical Company, Supplies, \$3453.04; Hawkins Inc, Chemicals, \$5855.00; Highline Construction Inc., Transmission Line Repair, \$27696.00; Hinricher, Scott, Diesel, \$38.01; Hometown Service & Tire LLC, Vehicle Maintenance, \$76.00; Hy-Vee #55635, Supplies, \$374.09; Iconectiv, LLC, LNP Fee, \$683.31; Innovative Systems, Software Subscription, \$13980.00; Innovative Systems, Training, \$1137.89; Interstate All Battery Center, Supplies, \$43.25; Interstate TRS Fund Admin, Teleco Relay Service, \$4521.09; Jackrabbit Tire Company, Work Equipment Maintenance, \$828.00; Johnny On The Spot, Inc, Toilet Rental, \$185.00; Johnson Garage Door, Garage Door, \$5101.77; Kerry's Landscaping, Inc, Labor/Supplies, \$272.23; Lowe's, Supplies, \$1721.70; Lowe's, Systems/Cabling Inv, \$22.75; Mack, Scott, Travel, \$1733.90; Malloy Electric, Repairs/Supplies, \$442.41; Martin's Inc, Diesel/Oil, \$4310.87; Matheson Tri-Gas Inc, Supplies, \$266.91; McGrath North Mullin & Kratz, Legal Service, \$1530.00; Mediacom LLC, Broadband Service, \$58.36; Merchant & Gould, Legal Service, \$2775.00; Millborn Seeds Inc, Grass Seed/Fertilizer, \$375.00; Missouri River Energy Services, Supplemental Power, \$981901.14; Missouri River Energy Services, WAPA Allocation, \$219223.72; MVTL Laboratories Inc., Wastewater Analysis, \$2015.53; Napa Auto Parts, Supplies, \$365.83; Northern Tool & Equipment, Supplies, \$105.14; Northwestern Energy, Natural Gas, \$3396.07; NRECA, Publication, \$72.00; NRTC, TV Programs Fee, \$87478.55; Office Peeps Inc, Supplies, \$3059.86; OneNeck IT Solutions LLC, Computer Hardware/Consulting, \$2450.25; Party Depot, Supplies, \$150.00; Pete Lien & Sons Inc, Chemicals, \$4819.76; Rental Depot, Equipment Rental, \$175.85; Resco, Generator Supplies, \$679.36; Riverside Technologies, Inc., Computer Supplies, \$58.00; Runnings, Supplies, \$1522.85; Schoon's Pump N' Pak, Vehicle Gasoline, \$3560.52; Schwartz Manure Hauling & Septic Service Inc, Sludge Removal, \$5070.00; Schweitzer Engineering Labs, Feeder Protection Relays, \$26688.16; SD Dept of Health Lab Remit Center, Testing W-WW Samples, \$2982.00; SD State Treasurer, Communication Impaired Fee, \$3763.60; SDN Communications, Circuit Lease, \$22308.81; Sioux Falls Utilities, Utility Bill, \$37.46; Sioux Valley Energy, Dispatching Service, \$1100.00; South Dakota One Call, Locate Fee, \$1042.65; Springbrook Holding Company LLC, Software Support, \$5386.00; Steege, Diana, Travel, \$203.07; Stuart C. Irby, Transformers, \$7839.00; Sturdevant's Auto Value, Supplies, \$150.73; Sunbelt Rentals, Inc, Generator Rental, \$4587.75; Swanson, Todd, Travel, \$76.65; The UPS Store, Freight, \$1077.76; Thompson, Ryan, Travel, \$117.95; Thryv, Advertising, \$435.98; United Parcel Service, Freight, \$33.28; United States Postal Service, Postage, \$9000.00; USA Bluebook, Supplies, \$1332.20; Vanderwal, Todd, Travel, \$17.70; Vantage Point Solutions Inc., Engineering Consulting, \$6895.69; Vantage Point Solutions Inc., Regulatory Consulting, \$3935.00; Volkens, Matt, Travel, \$684.37; Walker & Associates Inc, Inventory, \$5766.29; Watertown Public Opinion, Subscription, \$204.91; Wholesale Electronics, Supplies, \$736.32; Winter Contracting, LLC, Raw/Treated Water Pipelines, \$685230.77; WW Tire Service Inc, Work Equipment Maintenance, \$126.69; Xcel Energy/NSP, Utility Bill, \$14.57; KREYGER, BRANDT, Refund Check, \$180.00; MILLMAN, AMBER, Refund Check, \$380.00; NAGEL, ALISON, Refund Check, \$300.00; NORDBYE, NINA, Refund Check, \$710.00; ORENDA GROUP LLC, Refund Check, \$370.00; SOLO BEAUTY LOUNGE, Refund Check, \$100.00; SULLY'S, Refund Check, \$1200.00; VTH WORKS, Refund Check, \$300.00; Hockett, Rich, Telephone Refund, \$207.00; Meersman, Sherry, Telephone Refund, \$170.00;

WATER RATE ADJUSTMENT

Motion was made by Hansen that the following Resolution No. 12-23 be approved.

RESOLUTION NO. 12 - 23

RESOLUTION AMENDING WATER RATE SCHEDULE

BE IT RESOLVED by the Brookings Municipal Utilities Board that the Utilities Board Rules and Regulations governing the Water Utility, Article IV, Rates and Charges, Section 3-2 and 3-3 be amended to read as follows:

RATES AND CHARGES

WATER SYSTEM

Section 3-2. Residential

A residential user shall be defined as a domestic dwelling unit such as houses, mobile homes, and permanent multi-family dwellings with a separate water meter.

The owner or occupant of each residential premise to which water is supplied by Brookings Municipal Utilities shall pay a service charge per meter dependent upon the size of meter as set forth below.

Service Charges:

<u>Meter Size</u>	<u>Monthly Service Charges</u>
5/8", 3/4" or 1"	\$22.00
1 1/4" or 1 1/2"	\$69.50
2"	\$102.50

Service charges for all meters larger than 2" shall be made according to the Commercial Service Charge Schedule. Service charges will be determined at the time application is made.

Usage Charge:

The following rates shall be applicable to all water provided during the monthly billing period:

All Cubic Feet	\$0.90 per 100 cu. ft.
Surcharge 2023 Bond Issue	\$2.450/100 cu. Ft. water used

The following additional conditions shall be applicable to all water provided during the billing periods ending in July, August and September:

Each customer will be assigned a Summer Peak Usage Adjustment Level (SPUAL). The SPUAL will be set at an amount equal to 300% of the greater of the Winter Residential City Monthly Average (WRCMA) or the average of the customer's most recent usage for the billing cycles ending in December, January, February and March at the customer's current residence. The WRCMA will be calculated each year (rounded up to the nearest tenth) after the billing cycle ending in March. Usage data from the most recent previous three year's billing cycles ending in December, January, February and March will be used in the calculation (12 bills in all).

Any customer who does not have water usage history with the utility at the premises at which he or she has requested service shall be assigned the WRCMA for purposes of computing their SPUAL.

All water consumed above the assigned SPUAL on bills dated July, August and September will be provided at the rate of two times the published rate per 100 cu. ft. of water.

Irrigation water rates are determined by multiplying the applicable consumption rate and service charge by a factor of ~~1.15~~ 1.30. The service charge shall be \$7.00 per billing cycle for billing cycles ending November through April for irrigation meters left in place during these billing periods.

A \$50.00 fee shall be applied to all reinstalled irrigation meters.

Rural water rates are determined by multiplying the applicable consumption rate and service charge by a factor of 1.10.

Rural water rates for customers connected to the Aurora distribution line are determined by multiplying the applicable consumption rate and service charge by a factor of 1.10.

Section 3-3. Water – Commercial/Industrial/Institutional

A Commercial user shall include any facility operating as a business, either profit or nonprofit, and all publicly owned facilities, except consumers listed under residential, industrial, and institutional.

An Industrial user is an entity permitted by Brookings Municipal Utilities Industrial Waste Pretreatment Program.

An Institutional user shall include an entity of local, state, or federal government, including colleges, and universities, that discharge to the wastewater collection system through

one or more master connections as opposed to individual connections for each building. An Institutional user may operate its own private collection system.

The owner or occupant of each non-residential premise to which water is supplied by Brookings Municipal Utilities shall pay a service charge per meter dependent upon the size of meter as set forth below.

Service Charges:

<u>Meter Size</u>	<u>Monthly Service Charges</u>
5/8 ", 3/4 " or 1 "	\$ 22.00
1 1/4 " or 1 1/2 "	\$ 69.50
2 "	\$ 102.50
3 "	\$ 200.00
4 "	\$ 305.50
6 "	\$ 594.00
8 "	\$1,015.00
10 "	\$1,445.00

Service charges will be determined at the time application is made.

Usage Charge:

The following rates shall be applicable to all water provided during the monthly billing period:

All Cubic Feet \$0.90 per 100 cu. ft.
Surcharge 2023 Bond Issue \$2.450/100 cu.ft. water used

The following additional conditions shall be applicable to all water provided during the billing periods ending in July, August and September:

Each customer will be assigned a Summer Peak Usage Adjustment Level (SPUAL). The SPUAL will be set at an amount equal to 300% of the greater of the Winter City Monthly Average (WCMA) or the average of the customer's most recent usage for the billing cycles ending in December, January, February and March at the customer's current premise. The WCMA will be calculated each year (rounded up to the nearest tenth) after the billing cycle ending in March. Usage data from the most recent previous three year's billing cycles ending in December, January, February and March will be used in the calculations (12 bills in all).

Any customer who does not have water usage history with the utility at the premises at which he or she has requested service shall not be assigned a SPUAL until after they have established a three month billing history.

All water consumed above the assigned SPUAL on bills dated July, August and September will be provided at the rate of two times the published rate per 100 cu. ft. of water.

Irrigation water rates are determined by multiplying the applicable consumption rate and service charge by a factor of ~~4.15~~ 1.30. The service charge shall be \$7.00 per billing cycle for billing cycles ending November through April for irrigation meters left in place during these billing periods.

A \$50.00 fee shall be applied to all reinstalled irrigation meters.

Rural water rates are determined by multiplying the applicable consumption rate and service charge by a factor of 1.10.

Rural water rates for customers connected to the Aurora distribution line are determined by multiplying the applicable consumption rate and service charge by a factor of 1.10.

BE IT FURTHER RESOLVED by the Brookings Municipal Utilities Board that these rate changes become effective with the June 2023 billing.

Adopted this 22nd day of May, 2023.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President

The motion was seconded by Hawley. All members present voted in favor of the motion.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President