

City Council Agenda Memo

From: Jackie Lanning, City Engineer

Council Meeting: January 26, 2021

Subject: Resolution 21-008, a Resolution Levying Assessment for 2019-01SWR, 2019 Sidewalk Repair Sites

Person(s) Responsible: Jackie Lanning, City Engineer

Summary:

This resolution will authorize the City of Brookings to levy the cost of the sidewalk repairs for the 2019 concrete project, which will be assessed to the respective property owners.

Background:

This project was the annual concrete project and entailed construction of miscellaneous concrete work including homeowner missing sidewalk or trip hazards that were not repaired in the 2018 sidewalk area and property owners in the 2019 sidewalk area who volunteered to be on the project.

Resolution 19-043 was adopted on July 9, 2019 and authorized the sidewalk assessment project. The assessment cost for each property owner is calculated by using their specific sidewalk cost plus a 6% fee for engineering and administration. Any sidewalk assessments not paid to the City will be subject to 10% interest on the unpaid balance and will be collected through their property taxes.

Item Details:

This is the final step to levy the sidewalk construction costs to the corresponding property owners. The properties included on this project are shown on the attached Assessment Roll.

The contract prices for the project, including the 6% engineering and administration fee are:

- Remove 4" thick sidewalk: \$3.06 per square foot
- Install 4" thick Replacement Sidewalk: \$7.31 per square foot
- Adjust Water Valve (if needed): \$152.64 per each

Each property owner was mailed a notice of this public hearing along with a copy of the assessment roll for their property.

Legal Consideration:

Assessment payments that are not paid directly to the City of Brookings will be collected by Brookings County through the property taxes for the specific unpaid parcels.

Strategic Plan Consideration:

The sidewalk maintenance program furthers the accomplishment of City Council Strategic Initiative of Maintaining Facilities with a Sustainable Plan. The concrete repair extends the life of the public sidewalks and brings them in compliance with the City's ADA Transition Plan.

Financial Consideration:

The City Finance Department will send invoices to all of the properties on the assessment roll and the payments will be recovered into the assessment fund.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a work session
5. Do nothing

Staff recommends approval of the resolution as presented.

Supporting Documentation:

Resolution

Assessment Roll

Resolution 19-043

Map