

BRING YOUR DREAMS.



City of Brookings

Meeting Agenda

City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281
Fax: (605) 692-6907

Vision Statement: "We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, September 12, 2017

5:00 PM

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:00 PM STUDY SESSION

Location: Room 300, Community Room

1. [ID 2017-0561](#) Brookings Public Arts Commission update
2. [ID 2017-0530](#) City Council Interns

Attachments: [SDSU Student Internship Placement Agreement](#)

6:00 PM REGULAR MEETING

Location: Room 310, Chambers

1. **Call to Order / Pledge of Allegiance.**
2. **Record of Council Attendance.**
3. **Consent Agenda:**

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions

described in the agenda supporting documentation.

3.A. Action to approve the agenda.

3.B. [ID 2017-0521](#) Action to approve the August 8, 2017 and August 22, 2017 City Council Minutes.

Attachments: [8/8/2017 Minutes](#)
[8/22/2017 Minutes](#)

3.C. [RES 17-086](#) Action on Resolution 17-086, a Resolution revising certain Fees of the City of Brookings.

Attachments: [Resolution - marked](#)
[Resolution - clean](#)

3.D. [RES 17-033](#) Action on Resolution 17-033, a Resolution authorizing the City Manager to sign a Liquor Operating Agreement 5-year renewal for Old Market LLC, 424 5th St., legal description: All of lots 15-16-17-18, all in Block 7, Original Plat Addition, to include parking lot.

Attachments: [Resolution](#)
[Operating Agreement](#)

3.E. [RES 17-076](#) Action on Resolution 17-076, a Resolution authorizing the City Manager to sign a Liquor Operating Agreement 5-year renewal for GDT Inc., dba Cubby's Sports Bar & Grill, 307 Main Ave., legal description: Lots 3-4, Block 3, Original Plat Addition.

Attachments: [Resolution](#)
[Operating Agreement](#)

3.F. [RES 17-080](#) Action on Resolution 17-080, a Resolution authorizing the City Manager to sign a Liquor Operating Agreement 5-year renewal for Prairie Lanes, 722 Western Ave., legal description: Lots 1-2, Block 1, Snyders Addition.

Attachments: [Resolution](#)
[Operating Agreement](#)

3.G. [RES 17-081](#) Action on Resolution 17-081, a Resolution authorizing the City Manager to sign a Liquor Operating Agreement 5-year renewal for Skinners Pub, Inc., 300 Main Ave., legal description: Lots 1-2, Block 2, Original Plat Addition.

Attachments: [Resolution](#)
[Operating Agreement](#)

3.H. [RES 17-078](#) Action on Resolution 17-078, a Resolution authorizing the City Manager to sign a Wine Operating Agreement 5-year renewal for New Sake, Inc., 724 22nd Ave. So., legal description: Restaurant: N 14.5' of S 542.8' and E 54.5' of W 309' incl. N 20' of S 528.3' and E 59' of W 313.5' Patio: N 14.5' of S 542.8' and E 24' of W 333' incl. N 20' of S 528.3' and E 19.5' of W

333', Lot 2, Brookings Mall Addition.

Attachments: [Resolution](#)
 [Operating Agreement](#)

- 3.I.** [RES 17-079](#) Action on Resolution 17-079, a Resolution authorizing the City Manager to sign a Wine Operating Agreement 5-year renewal for Pheasant Café & Lounge, 726 Main Ave. So., legal description: Lot 2, Block 2, Grossman Heights Addition.

Attachments: [Resolution](#)
 [Operating Agreement](#)

- 3.J.** [RES 17-085](#) Action on Resolution 17-085, a Resolution approving the City of Brookings Public Safety Collective Bargaining Agreement 2018 Wage Reopener with the Teamsters Local Union No. 120.

Attachments: [Resolution](#)
 [Agreement](#)
 [Pay Plan](#)

- 3.K.** [RES 17-087](#) Action on Resolution 17-087, a Resolution approving the City of Brookings City General Collective Bargaining Agreement 2018 Wage Reopener with the Teamsters Local Union No. 120.

Attachments: [Resolution](#)
 [Agreement](#)
 [Pay Plan](#)

4. Items removed from Consent Agenda.

Action: Motion to Approve, Request Public Comment, Roll Call

5. Open Forum/Presentations/Reports:

- 5.A. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.

- 5.B. SDSU Student Association Report.

- 5.C.** [ID 2017-0557](#) Presentation by Brad Wilson, Administrator, SDML Work Comp Fund.

- 5.D.** [ID 2017-0560](#) Introduction of Matthew Sommerfeld, Brookings Airport Manager.

- 5.E.** [ID 2017-0546](#) Discussion and possible action to proceed with the Sexauer Park Restroom Project.

Attachments: [Photos](#)
[Restroom Rendering](#)

Action: Motion to Approve, Request Public Comment, Roll Call

5.F. [ID 2017-0537](#) Progress Update on Brookings Marketplace.

Attachments: [Brookings Marketplace Progress Report.pdf](#)

6. Contracts/Change Orders:

6.A. [RES 17-088](#) Action on Resolution 17-088, a Resolution authorizing Change Order No. 1(Final) for 2017-06STI, Chip Seal Project; Topkote, Inc.

Attachments: [Resolution](#)

Action: Motion to Approve, Request Public Comment, Roll Call

6.B. [ID 2017-0542](#) Discussion and Action on 6th Street Lighting Upgrades from Main Avenue to Medary Avenue.

Attachments: [Standard Lighting Estimate](#)
[Decorative Lighting Estimate](#)
[Light Poles East of 22nd Ave](#)
[Light Pole - individual](#)

Action: Motion to Approve, Request Public Comment, Roll Call

7. Ordinance First Readings:

No vote is taken on the first reading of an Ordinance. The title of the Ordinance is read and the date for the public hearing is announced.

7.A. [ORD 17-020](#) Introduction and First Reading on Ordinance 17-020, an Ordinance authorizing Supplemental Appropriation #2 to the 2017 Budget. Second Reading: September 26, 2017.

Attachments: [Ordinance](#)

7.B. [ORD 17-021](#) Introduction and First Reading on Ordinance 17-021, an Ordinance amending Division 2 of Article V of Chapter 2 of the Code of Ordinances of the City of Brookings, SD and pertaining to the Human Rights Commission of the City of Brookings. Second Reading: September 26, 2017.

Attachments: [Ordinance - marked](#)
[Ordinance - clean](#)

8. Public Hearings and Second Readings:

8.A. [ORD 17-018](#) Second Reading and Action on Ordinance 17-018, an Ordinance appropriating monies to fund the necessary expenditures and liabilities of the City of Brookings for the 2018 Fiscal Year and providing for the Annual Tax Levy and Annual Tax for All Funds.

Attachments: [Ordinance](#)
[City Manager's Budget Message](#)
[Budget Summary](#)
[Budget Detail](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

Legislative History

8/22/17 City Council read into the record

- 8.B.** [ID 2017-0517](#) Adoption of the Capital Improvement Plan and Community Reinvestment Plan.

Attachments: [2018-2022 CIP / 2023-2027 CRP Book](#)
[75% Second Penny Sales & Use Tax Cash Projections](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 8.C.** [ORD 17-017](#) Public Hearing and Action on Ordinance 17-017, an Ordinance Rezoning Block 3 and 9 in the Wiese Addition from a Planned Development District to a Planned Development District with an underlying Business B-4 Highway District, also known as 3031 6th Street and 809 32nd Avenue.

Attachments: [Ordinance](#)
[Planning Commission Minutes 8/1/2017](#)
[Notice of Hearing](#)
[Brookings Marketplace IDP](#)
[Brookings Marketplace Rezoning Map](#)
[Business B-4 Highway Business Regulations](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

Legislative History

8/22/17 City Council read into the record

- 8.D.** [ID 2017-0519](#) Action on an Initial Development Plan for Block 3 and 9 in the Wiese Addition, also known as Brookings Marketplace (3031 6th Street and 809 32nd Avenue).

Attachments: [Brookings Marketplace IDP](#)
[Planning Commission Minutes 8/1/2017](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 8.E.** [ORD 17-019](#) Public Hearing and Action on Ordinance 17-019, an Ordinance rezoning Lot 100, Block 1, Skinner's Third Addition from an Industrial I-1 Light District to a Residence R-1D Single-Family District (807 2nd Street So.).

Attachments: [Ordinance](#)
[Hearing Notice](#)
[Planning Commission Minutes 8/1/2017](#)
[Area Map](#)
[Rezoning Map](#)
[Exhibit Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

Legislative History

8/22/17 City Council read into the record

9. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.

10. Adjourn.

*Brookings City Council: Keith Corbett, Mayor, Mary Kidwiler, Deputy Mayor & Council Member
Council Members Patty Bacon, Dan Hansen, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

Council Staff:

*Jeffrey W. Weldon, City Manager Steven Britzman, City Attorney Shari Thornes, City Clerk
View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm
The complete City Council agenda packet is available on the city website: www.cityofbrookings.org*

Assisted Listening Systems (ALS) are available upon request. Please contact Shari Thornes, Brookings City Clerk, at (605)692-6281 or sthornes@cityofbrookings.org. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Shari Thornes, City ADA Coordinator, at (605)692-6281 at least three working days prior to the meeting.