

City Council Agenda Item Memo

From: Ashley Rentsch, Finance Director

Council Meeting: April 23, 2024 / May 7, 2024

Subject: Ordinance 24-012: Amendment No. 3 to the 2024 Budget

Presenter: Ashley Rentsch, Finance Director

Summary:

Staff recommends Council approval on this budget amendment. This ordinance increases the Storm Drainage Fund budget for an amendment to the Six Mile Creek Feasibility Study contract.

FIRST READING: Ordinance 24-011. Introduction and First Reading was held on Ordinance 24-011, Amendment No. 2 to the 2024 Budget. Second Reading and Action: May 7, 2024. A motion was made by Council Member Rasmussen, seconded by Council Member Tilton Byrne, that the second reading on Ordinance 24-011, Amendment No. 2 to the 2024 Budget, be broken out into 4 individual hearings separated by topic area. Second Reading and Action: May 7, 2024. The motion carried by the following vote: Yes: 7 - Niemeyer, Wendell, Avery, Tilton Byrne, Specker, Doran, and Rasmussen.

Background:

City of Brookings Staff continually monitors departmental budgets and brings amendments to the City Council as necessary to account for circumstances not anticipated in the originally adopted appropriation ordinance. This ensures compliance with state and local laws and maintains transparency regarding the City's operational needs.

The proposed increase for the Storm Drainage Fund is \$21,000 for additional expenses related to the Six Mile Creek Feasibility Study.

Item Details:

Contract amendment with RESPEC for Six Mile Creek Feasibility Study in the amount of \$21,000. This includes additional fees due to the introduction of new FEMA floodplain mapping, as well as an additional community meeting.

Legal Consideration:

None.

Strategic Plan Consideration:

This action supports fiscal responsibility by increasing budget authority for expenditures and increasing transparency regarding City operational needs.

Financial Consideration:

Storm Drainage Fund reserves will cover the additional \$21,000 for the RESPEC contract amendment.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a Study Session
5. Discuss / take no action / table

Staff recommends approval.

Supporting Documentation:

Memo

Ordinance

First Reading - Memo

First Reading - Ordinance

RESPEC Contract Amendment