

City Council Agenda Memo

From: Erick Rangel, Chief Financial Officer; Ashia Gustafson,
Director of Library Services

Council Meeting: December 14, 2021 / January 11, 2022

Subject: Ordinance 21-042, An Ordinance Authorizing Budget
Amendment No. 6 to the 2021 Budget

Presenter: Ashley Rentsch, Deputy Finance Manager

Summary:

The Brookings Public Library has recently received several grants and donations, for which expenditures have been identified. This Ordinance supplements the budgets for grant and donation proceeds and the related expenditure accounts to allow budget authority for these transactions.

Background:

The Brookings Public Library continually seeks grant and donation funding from various organizations to support its mission of engaging with the constantly changing world and technologies and acting as a dynamic civic resource to enhance the quality of life for everyone in the community. At the end of 2021, the Library received incremental grants and donations totaling \$56,300.

Item Details:

The details of these incremental grants and donations are as follows:

<u>Organization</u>	<u>Amount</u>
Larson Family Foundation	\$49,000
South Dakota Humanities Council	\$1,800
American Library Association	\$3,000
Dollar General	\$2,500

Approximately \$4,300 is expected to be spent by the end of 2021, and the rest will be carried over in 2022. The \$49,000 Larson Family Foundation grant will be used to construct a Maker Space and add audio equipment to the Children's Activity Room.

Legal Consideration:

None.

Strategic Plan Consideration:

This action supports fiscal responsibility by increasing budget authority for anticipated expenditures and adding transparency regarding the receipt of grants and donations.

Financial Consideration:

This action will increase the revenue and expenditure budgets for the Library department in the General Fund and the Library Donations Special Assessment Fund to recognize receipt of grant funds and the associated expenditures.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a Study Session
5. Discuss / take no action / table

Staff recommends approval of the ordinance as presented.

Supporting Documentation:

Ordinance