

Brookings Historic Preservation Commission
October 10, 2024 Minutes

A meeting of the Brookings Historic Preservation Commission was held on Thursday, October 10, 2024 in the Brookings City & County Government Center. Members present: Janet Gritzner, Janet Merriman, Matthew Weiss, Nathaniel Condelli, Tom Thaden, Paula Carson and Sandra Callies. Also present was Ryan Miller, City Planner.

Call to Order

Weiss called the meeting to order at 6:04 p.m.

Approval of Agenda

A motion was made by Merriman and seconded by Condelli to approve the agenda. All present voted aye.

Approval of Minutes

A motion was made by Merriman and seconded by Condelli to approve the August 8, 2024 minutes. All present voted aye.

11.1 Review Updates

919 4th Street

Miller stated that an application was submitted to demolish the residential dwelling at 919 4th Street. The garage is proposed to remain. If approved for demolition, the applicant would like to work with a nearby property owner at 415 Medary Avenue to move the dwelling from that location to the lot at 919 4th Street.

912 6th Street

Miller stated that the property owner would like to replace a majority of the first-floor windows with the exception of one front facing and two west facing windows. Merriman asked if the awnings would be removed.

501 8th Street

Miller explained that the property owner would like to replace the foundation on a barn located on the property. The failing foundation is causing structural issues that they would like to resolve, beginning with a new foundation. Merriman stated that the work does not appear to harm any historic feature.

629 9th Avenue

Miller stated that the Mt. Calvary Lutheran Church is proposing an expansion of the church that would require the removal of two residential dwellings and two accessory structures. The applicant is seeking approval to demolish the structures. The removal of the structures would allow for a major expansion of the church along with an expansion off street parking. Merriman asked if exterior building materials have been chosen. Gritzner asked if the plan would meet parking and if there would be a change to access drives. Miller stated that the access drive locations would move slightly. Merriman explained the differences between noncontributing and contributing structures and what they both mean. Callies asked if existing trees located on the 6th Street properties would remain and what the future expansion plans are. Weiss suggested that there may be an opportunity to move the residential dwelling at 611 9th Avenue to a location between the 6th Street houses to the south.

Other Items & Reports.

a. Subcommittee Updates:

i. Survey

Thaden mentioned that the survey work is done. Gritzner said that the next step is forward the information to the State Historic Preservation Office for feedback.

ii. Public Education

Merriman stated that she will be attending an upcoming Regional Home Builders Association meeting.

iii. Codes & Design

Callies mentioned that the subcommittee has been discussing parking reform in historic areas.

iv. Incentives & Partnerships

No Update.

b. Mayor's Awards Planning

Weiss mentioned that all of the requesting information for the awards has been submitted with the exception of 315 Main Avenue. Weiss stated he will be working to provide that information.

c. Walking Tour Planning

Weiss stated that a walking tour will be held for a local home school group. The tour will be held on October 25 from 1:00 – 3:00 PM.

Upcoming Events

a. Mayor's Awards – December 4

Other Announcements

Gritzner mentioned that she has given the Central Residential Historic District plaques to Deb Dominiak and Diane Kosbau who have agreed to deliver to properties in the district.

Thaden mentioned that new documents have been archived and added to the State Historic Preservation site. The documents can be found here:

<https://explore.digitalsd.org/digital/collection/HistBrookings/search>

Next Scheduled Meeting

- The next meeting will be Thursday, November 14, 2024.

Meeting adjourned at 7:27 p.m.

Matt Weiss, Chair

Ryan Miller, City Planner