



**Development Review Team
Planning Commission
08/06/2024**

Outline

- Purpose and Mission
- Membership Expertise
- Scope
- Development Process
- Roles and Partnership
- Meeting Information
- Questions and Contact

Purpose and Mission

Purpose:

The Development Review Team (DRT) is comprised of a cross-section of the City's key staff to provide timely review of and recommendations for development, projects and policy.

Mission:

The mission of DRT is to provide exceptional customer service by identifying issues and providing thorough project review and guidance at the early stages of development.

Membership Expertise



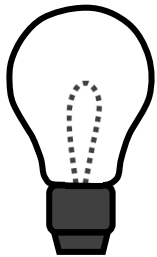
- City
 - *Planning/Zoning*
 - *Engineering*
 - *Storm Water*
 - *Streets*
 - *Building Services*
 - *Fire*
 - *Parks and Recreation*
- Brookings Municipal Utilities
 - *Water*
 - *Wastewater*
 - *Electric*
 - *Telecommunications*

Scope

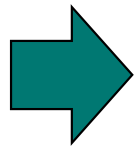
- Development Projects
- Initial/Final Development Plans
- Infrastructure and Utility Needs
- Development Opportunities
- Future Land Use Map Amendments
- Rezoning
- Preliminary Plats
- Conditional Use Permits/Variances
- Ordinance/Policy Revisions

Development Process

IDEA

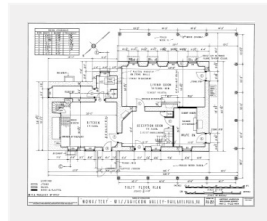


DRT Meeting



Planning Commission Application Submittal

PLANS



DRT Review & Comments



Planning Commission Meeting

City Council Meeting

BUILD



Building Permit & Construction



Roles and Partnership

Development Review Team

- Technical Expertise
- Professional Review
- Code and Policy Compliance
- Collective Staff Recommendation

Planning Commission

- Recommendation to City Council
- Project Merits and Considerations
- Policy-Level Discussion
- Community Interest



Meeting Information

- Thursdays, 10am to 12pm
- Meet every Thursday as needed
- Submit Meeting Request Form
 - *Due at Noon Thursday prior*
 - *Agendas sent to members on Fridays*



Questions and Contact

- Development@cityofbrookings-sd.gov
- Jacob Meshke, Chair
 - jmeshke@cityofbrookings-sd.gov
 - 605-697-8639