

City Council Agenda Item Memo

From: City Clerk, Bonnie Foster

Council Meeting: March 26, 2024

Subject: Resolution 24-026: Resolution of Appreciation at the Conclusion of Work of the Traffic Safety Committee

Person(s) Responsible: City Clerk, Bonnie Foster
Public Works Director, John Thompson

Summary:

Staff recommends approval of the proposed Resolution dissolving the Traffic Safety Committee.

Background:

The Traffic Safety Committee (Committee) was established via Resolution 11-87, approved February 17, 1987, and is made up of 10 volunteers and three City staff. Over the years the Committee acted in an advisory role to the City regarding traffic safety activities and programs; however, over-time, federal regulations have continued to evolve and the advent of the internet has made it easy for the public to voice concerns directly to the Public Works Engineering Division.

Late last year staff assessed the recent Committee topics and frequency of meetings and found many of the scheduled monthly meetings were cancelled due to a lack of items needing to be discussed. In addition, most all the matters discussed at the meetings were related to the installation of stop signs or traffic control devices which are now dictated by warrants and engineering studies, established federally, in the Manual for Uniform Traffic Control Devices (MUTCD). On these items, the City is obligated to comply with MUTCD guidance, so the review by a committee is no longer viable.

The City has also implemented an app, "Engage Brookings", which allows residents to submit traffic safety concerns directly to the Public Works – Engineering Division. The Engage Brookings app creates a permanent record of the concern and expedites the review process, as the submittal is forwarded directly to the Engineering Division. The app also ensures all submitted concerns are responded to in a reasonable timeframe.

Due to the reasons stated, it has been determined the useful life of the Committee has been reached, and the Committee should be dissolved.

Item Details:

If approved, the proposed Resolution will officially dissolve the Traffic Safety Committee. Future requests regarding traffic safety will be processed and recorded

through the Engage Brookings app. Attached to this memo is a flowchart showing the proposed future process.

Legal Consideration:

City Attorney Steve Britzman has reviewed the Resolution.

Strategic Plan Consideration:

Service and Innovation Excellence – opportunity to dissolve a volunteer board and streamline operations.

Financial Consideration:

None.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a Study Session
5. Discuss / take no action / table

Staff recommends approval.

Supporting Documentation:

Resolution

Flowchart