

City Council Agenda Item Memo

From: Bonnie Foster, City Clerk

Council Meeting: May 12, 2026

Subject: Special Event / Temporary Alcoholic Beverage License Requests

Presenter: Bonnie Foster, City Clerk

Summary and Recommended Action:

Staff recommends approval of Special Event Alcoholic Beverage License requests for existing on-sale alcoholic beverage license holders.

Item Details:

South Dakota Codified Law (SDCL 35-4-124) states special event / temporary alcoholic beverage licenses require action by the governing body for all Temporary Alcoholic Beverage License Applications. No public hearing is required for the issuance of a license pursuant to this section if the person applying for the license holds an on-sale alcoholic beverage license or a retail malt beverage license in the municipality or county, or holds an operating agreement for a municipal on-sale alcoholic beverage license.

Licenses issued are event specific. The event duration cannot exceed 15 days.

Staff requests approval for the following special event / temporary alcoholic beverage license from:

- Sodexo Catering (License Holder RB-28249 and RW-28251):
 - SDSU TL26-064 (6/23/2026) – Daktronics Event (Lohr Building – Woster Celebration Hall)
 - SDUS TL26-065 (10/9/2026) – Geography & Geospatial Sciences, Virginia & Edward Holtry Distinguished Lecture in Geographic Informat (SDSU Wecota 109)
 - SDSU TL26-066 (5/28/2026) – SDSU Alumni Foundation Spring Retired Faculty Dinner (J. Lohr Building – Woster Celebration Hall)

Legal Consideration: None

Strategic Plan Consideration:

Fiscal Responsibility – Action to approve special event / temporary alcoholic beverage licenses keeps the process transparent in the amount of revenue generated and the number of licenses issued annually.

Financial Consideration:

Special Event / Temporary Alcoholic Beverage License Fee: \$50 / event date
NOTE: event date can be up to 15 days in length.

Supporting Documentation:

State Law References