

City Council Agenda Item Memo

From: Bonnie Foster, City Clerk

Council Meeting: February 25, 2025

Subject: Special Event / Temporary Alcoholic Beverage License Requests

Presenter: Bonnie Foster, City Clerk

Summary and Recommended Action:

Staff recommends approval of Special Event Alcoholic Beverage License requests for existing on-sale alcoholic beverage license holders.

Item Details:

South Dakota Codified Law (SDCL 35-4-124) states special event / temporary alcoholic beverage licenses require action by the governing body for all Temporary Alcoholic Beverage License Applications. No public hearing is required for the issuance of a license pursuant to this section if the person applying for the license holds an on-sale alcoholic beverage license or a retail malt beverage license in the municipality or county, or holds an operating agreement for a municipal on-sale alcoholic beverage license.

Licenses issued are event specific, and the event duration cannot exceed 15 days.

Staff requests approval for the following special event / temporary alcoholic beverage licenses from Sodexo Catering (License Holder RB-28249 and RW-28251):

- SDSU TL25-026: August 9, 2025 – Selleck Wedding (DJD Stadium Club 71)
- SDSU TL25-027: March 25, 2025 – First Premier Event (DJD Stadium Club 71)
- SDSU TL25-028: April 25, 2025 – Lincoln Day Dinner (DJD Stadium Club 71)
- SDSU TL25-029: April 3, 2025 – Taste of Brookings (DJD Stadium Club 71)

Legal Consideration:

None

Strategic Plan Consideration:

Fiscal Responsibility – Action to approve special event / temporary alcoholic beverage licenses keeps the process transparent in the amount of revenue generated and the number of licenses issued annually.

Financial Consideration:

Special Event / Temporary Alcoholic Beverage License Fee: \$50 / event date

NOTE: event date can be up to 15 days in length.

Supporting Documentation:
State Law 35-4-124