

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, June 25, 2024

5:30 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:30 PM STUDY SESSION

1. Call to Order / Pledge of Allegiance.
2. Record of Council Attendance.
3. Action to approve the agenda.
4. [ID 24-0283](#) Study Session: Downtown Safety

Attachments: [Memo](#)
 [Presentation](#)

6:00 PM REGULAR MEETING

5. Open Forum.

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

6. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 6.A. [ID 24-0321](#) Action to approve City Council meeting minutes.

Attachments: [6/11/2024 Minutes](#)

- 6.B. [RES 24-062](#) Action on Resolution 24-062, a Resolution declaring surplus property for the City of Brookings.

Attachments: [Resolution](#)

- 6.C. [ID 24-0329](#) Action on Temporary Alcohol / Special Event Licenses for existing alcohol license holders with events held on publicly owned property.

Attachments: [Memo](#)
[SDCL 35-4-124](#)

- 6.D. [ID 24-0330](#) Action on appointments to the Human Rights Commission.

7. Presentations/Reports:

- 7.A. [ID 24-0209](#) Proclamation: Parks and Recreation Month

Attachments: [Proclamation](#)

8. Contracts/Change Orders:

- 8.A. [RES 24-065](#) Action on Resolution 24-065, a Resolution Authorizing Change Order #01 for the Pioneer Park Bandshell Restoration.

Attachments: [Memo](#)
[Resolution](#)
[DesignArc - Memo](#)

Action: Motion, Request Public Comment, Roll Call

9. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 9.A. [ORD 24-015](#) Introduction and First Reading on Ordinance 24-015, an Ordinance Authorizing Budget Amendment No. 6 to the 2024 Budget. Second Reading and Action: July 9, 2024.

Attachments: [Memo](#)
[Ordinance](#)

- 9.B.** [ORD 24-009](#) Introduction and First Reading on Ordinance 24-009, an Ordinance to Rezone 2311 Yorkshire Drive from a Residence R-3 Apartment District to a Business B-2A Office District. Public Hearing and Action: July 9, 2024.

Attachments: [Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)
[Zoning Exhibit](#)

10. Public Hearings and Second Readings:

- 10.A.** [RES 24-061](#) Public Hearing and Action on Resolution 24-061, a Resolution of Intent to Lease Real Property at Brookings Regional Airport to Altitude Investments, LLC.

Attachments: [Memo](#)
[Resolution](#)
[Notice](#)
[Proposed Site Plan](#)
[Location Map](#)

Action: Motion, Open & Close Public Hearing, Roll Call

- 10.B.** [ID 24-0308](#) Public Hearing and Action on a Commercial Corridor Design Review Overlay District Site Plan for 534 22nd Avenue.

Attachments: [Memo](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Application Checklist](#)
[Existing Site Plan](#)
[Proposed Site Plan](#)
[Floor Plans](#)
[Existing Elevations](#)
[Proposed Elevations](#)
[Renderings](#)

Action: Motion, Open & Close Public Hearing, Roll Call

- 10.C.** [RES 24-068](#) Public Hearing and Action on Resolution 24-068, a Resolution to Amend the 2040 Comprehensive Plan's Future Land Use Map.

Attachments: [Memo](#)
[Resolution](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)

Action: Motion, Open & Close Public Hearing, Roll Call

11. Other Business:

- 11.A.** [RES 24-073](#) Action on Resolution 24-073, a Resolution Amending the Distribution of American Rescue Plan Act Funds.

Attachments: [Memo](#)
[Resolution](#)
[June 11 Collaborative Study Session Memo](#)

Action: Motion, Request Public Comment, Roll Call

- 11.B.** [RES 24-069](#) Action on Resolution 24-069, a Resolution Dissolving Tax Increment District #1.

Attachments: [Memo](#)
[Resolution](#)
[Map](#)

Action: Motion, Request Public Comment, Roll Call

- 11.C.** [RES 24-060](#) Action on Resolution 24-060, a Resolution Appointing Members of a City Charter Review Commission to review the Brookings City Charter.

Attachments: [Memo](#)
[Resolution](#)
[Guide for Charter Commissions](#)

Action: Motion, Request Public Comment, Roll Call

- 11.D.** [RES 24-063](#) Action on Resolution 24-063, a Resolution transferring Capital Improvement Project (CIP) Sinking Fund funds to the Brookings Public Safety Center Budget.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion, Request Public Comment, Roll Call

12. [ID 24-0326](#) City of Brookings Progress Report.

Attachments: [Presentation](#)

13. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

14. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.