

City Council Agenda Item Memo

From: Bonnie Foster, City Clerk
Samantha Beckman, Assistant City Manager

Council Meeting: February 24, 2026 / March 10, 2026

Subject: Ordinance 26-009: amending Chapter 6, Section 6-8, and Chapter 74, Section 74-40

Presenter: Bonnie Foster, City Clerk
Samantha Beckman, Assistant City Manager

Summary and Recommended Action:

Staff recommends approval of the proposed amendments to Chapter 6, Section 6-8, and Chapter 74, Section 74-40, of the City Code of Ordinances pertaining to alcoholic beverage sales and consumption guidelines within the public right-of-way, and regulations pertaining to outdoor food and beverage service and dining areas.

Item Details:

In 2024, a pilot Parklet Program was created, which allowed Wooden Legs Brewing Company to establish a parklet in parking stalls adjacent to their business for a period of up to two years while the city evaluated the pilot program.

The Parklet Pilot Program was a success, and well-received by the Brookings community. Due to the program's success, the pilot Parklet Program will end early, and action will be taken to implement Code changes to Chapter 6, Section 6-8, and Chapter 74, Section 74-40 pertaining to alcoholic beverages sales and consumption guidelines within the public right-of-way, and regulations pertaining to outdoor food and beverage service and dining areas.

A parklet is a small seating area or green space created as a public amenity on or alongside a sidewalk or walkway, especially in a roadside parking space adjacent to an establishment, coffeehouse, tea shop, restaurant or bar licensed for the sale of distilled spirits, wine, malt beverages or farm wine.

Any holder of an operating agreement, on-sale malt beverage license, or on-sale wine license may apply for a sidewalk café or parklet permit as long as they meet code requirements.

Legal Consideration:

None.

Strategic Plan Consideration:

- Safe, Inclusive, Connected Community – The City of Brookings will create an environment for inclusive programs, gathering places, and events where the community can safely live, work and come together to participate in opportunities for learning, recreation and enjoyment.
- Service and Innovation Excellence – The City of Brookings will provide an accessible environment committed to ongoing innovation and outstanding service
- Economic Growth – The City of Brookings will support effective diversified community investment and equitable opportunities for prosperity.

Financial Consideration:

Parklet Application Fee: \$250 annual fee

Sidewalk Sales Application Fee: \$100 annual fee

Supporting Documentation:

Ordinance – clean

Ordinance – marked

Parklet Application

Parklet Design Checklist