

City Council Agenda Memo

From: Ashley Rentsch, Finance Director
Ashia Gustafson, Library Director

Council Meeting: November 28, 2023 / December 12, 2023

Subject: Ordinance 23-039: Budget Amendment No. 10

Presenter: Ashley Rentsch, Finance Director

Summary:

This Ordinance recognizes revenue and related expenditures for grants received by the Brookings Public Library which support digital literacy initiatives among other programs. Staff recommends approval.

Background:

The Brookings Public Library received two grants in 2023: 1) American Library Association Grant for \$2,500; and 2) Digital Literacy Grant for \$6,000. This ordinance recognizes the grants and provides budget authority for the related expenditures.

Item Details:

<u>Department</u>	<u>Budgetary Account</u>	<u>Increase/(Decrease) Amount</u>	<u>Description</u>
Library	Revenue	\$2,500	American Library Association Grant
Library	Revenue	\$6,000	Digital Literacy Grant
Library	Expenditure	\$8,500	Budget authority for grant-related expenditures

Legal Consideration:

None.

Strategic Plan Consideration:

This action supports fiscal responsibility by increasing budget authority for anticipated expenditures and adding transparency regarding grant revenues and expenditures.

Financial Consideration:

This action recognizes revenues and corresponding expenditures in the amount of \$8,500 and a net zero impact on the budget.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented

2. Amend
3. Deny
4. Move the item to a Study Session
5. Discuss / take no action / table

Staff recommends approval.

Supporting Documentation:

Memo

Ordinance