

City Council Agenda Item Memo

From: Charlie Richter, City Engineer

Council Meeting: February 13, 2024

Subject: Resolution 24-016: Determining the Necessity of Repairing or Installing Sidewalks in the City of Brookings at the Expense of Abutting Property Owners; 2023-01SWR Concrete Maintenance Project

Person(s) Responsible: Charlie Richter, City Engineer

Summary:

Staff recommends approval of this resolution, which is the first step in starting the assessment project for the sidewalk repairs. This project is the annual concrete project and entails construction of miscellaneous concrete work including homeowner trip hazards which were not repaired in the 2021 sidewalk assessment area and property owners in the 2022 sidewalk assessment area who volunteered to be in the project.

Background:

The City mailed letters to the property owners giving them the option of repairing the sidewalks themselves or to be added to the City repair project. The properties are shown on the attached list. Each property owner was mailed a letter describing the estimated contract prices and a notice of this public hearing. The contractor will start work after this resolution is approved and the project is bid.

Item Details:

If this resolution is approved, a bid letting for the trip hazard repairs would be held in the near future to secure pricing for homeowners. Based on previous pricing for this type of work, and other projects the City has bid, staff anticipates a cost of \$34.50 per square foot overall for the removal, replacement, mobilization, and traffic control for the sidewalk project. The estimated cost per sidewalk square is between \$700 - \$900, depending on the size of the square.

Legal Consideration:

None.

Strategic Plan Consideration:

Safe Inclusive, Connected Community

This project's primary focus is on fixing sidewalk trip hazards throughout the community. By fixing these hazards, the City is providing a route for citizens of all ages to recreate, travel, and enjoy the community. The public sidewalks provide an essential system of

connectivity throughout the City that must be maintained to ensure the safety of our citizens, and this project is one of many steps towards the goals of our strategic plan.

Financial Consideration:

If this resolution passes, the City will bid this project for construction in 2024. The homeowners abutting the trip hazards will be assessed for the cost of the repairs plus a six percent (6%) engineering and administrative fee. The repayment schedule will be a 5-year term at 7.98% interest on property owners' taxes; assessments under \$300 will be assessed in one payment.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a work session
5. Discuss / take no action / table

Staff recommends approval.

Supporting Documentation:

Resolution

Legal Notice

List of Affected Properties

Location Map