

City Council Agenda Item Memo

From: Bonnie Foster, City Clerk

Council Meeting: January 27, 2026

Subject: Special Event / Temporary Alcoholic Beverage License Requests

Presenter: Bonnie Foster, City Clerk

Summary and Recommended Action:

Staff recommends approval of Special Event Alcoholic Beverage License requests for existing on-sale alcoholic beverage license holders.

Item Details:

South Dakota Codified Law (SDCL 35-4-124) states special event / temporary alcoholic beverage licenses require action by the governing body for all Temporary Alcoholic Beverage License Applications. No public hearing is required for the issuance of a license pursuant to this section if the person applying for the license holds an on-sale alcoholic beverage license or a retail malt beverage license in the municipality or county, or holds an operating agreement for a municipal on-sale alcoholic beverage license.

Licenses issued are event specific. The event duration cannot exceed 15 days.

Staff requests approval for the following special event / temporary alcoholic beverage license from:

- Sodexo Catering (License Holder RB-28249 and RW-28251):
 - SDSU TL26-014 (9/24/2026) – OLPAC endowed position holders (OLPAC)
 - SDSU TL26-015 (4/18/2026 – Addison / Mason Wedding (Dana J. Dykhouse Stadium – Club 71)
 - SDSU TL26-016 (2/12/2026) – SD Art Museum member event (SD Art Museum)
 - SDSU TL26-017 (2/5/2026) – Hurley & Assoc. Elevate Event (Dana J. Dykhouse Stadium – Club 71)
 - SDSU TL26-018 (4/7/2026) – SDSU Foundation Event (First Bank & Trust Arena)
 - SDSU TL26-019 (2/25/2026) – American Fisheries Society Event (SDSU USU – Volstorff Ballroom)
 - SDSU TL26-020 (2/17/2026) – Celebration of Faculty Excellence (SDSU USU – Volstorff Ballroom)
 - SDSU TL26-021 (3/27/2026) – SD Coaches Assoc. Clinic (Dana J. Dykhouse Stadium – Club 71)

Legal Consideration: None

Strategic Plan Consideration:

Fiscal Responsibility – Action to approve special event / temporary alcoholic beverage licenses keeps the process transparent in the amount of revenue generated and the number of licenses issued annually.

Financial Consideration:

Special Event / Temporary Alcoholic Beverage License Fee: \$50 / event date

NOTE: event date can be up to 15 days in length.

Supporting Documentation:

State Law References