

BROOKINGS PUBLIC LIBRARY
BOARD OF TRUSTEES
November 16, 2023
MEETING MINUTES

The Board of Trustees of the Brookings Public Library met on Thursday, November 16 at 12:00 pm in the Historical Room at the Brookings Public Library.

MEMBERS PRESENT: Stephanie Carroll, Linda Richter, Kathy Miller

OTHERS PRESENT: Nita Gill, Shane Andreasen

1. Call to Order

Stephanie Carroll called the meeting to order.

2. Approval of Agenda

Stephanie Carroll approved the meeting agenda with no changes added.

3. Approval of Minutes

Stephanie Carroll approved the meeting minutes from October 12, 2023.

4. Old Business

4.1 Fine Free Discussion

The Library Board members discussed options for eliminating or altering daily fines. Kathy Miller proposed turning on automatic renewals, including DVDs, in TLC. Kathy Miller proposed a one-year trial followed by a review. Stephanie Carroll agreed that a phased approach to daily fine alterations is a good way to test things. Kathy Miller moved to approve automatic renewals with a follow up evaluation at the end of next year. Linda Richter seconded. Motion carried.

5. New Business

5.1 Approval of Bills

The Library Board members reviewed the October 2023 bills, budgets, and expenditures. Linda Richter moved to approve. Kathy Miller seconded. Motion carried.

6. Other Items & Reports

6.1 Financial Report

Nita Gill presented the review of the 2023 budget through October to the Library Board members. Kathy Miller noted that the grant expenditures and computer services budgets are both overdrawn. Shane Andreasen explained that the grants base budget has not been updated since the last grant was awarded and once the base budget is updated, the account will no longer show as overdrawn. Shane Andreasen explained that the subscription services that are reflected in the computer services budget have gone up anywhere from 3% to 5% causing an overage in that account.

6.2 Librarian's Report

The children's Costume Spooktacular had almost 100 people attend. Trunk-or-Treat was a success with 1,500 bookmarks handed out. The Tween Book Club will be expanded to two monthly meetings thanks to the Friends of the Library. Eight teens attended the horror movie keychains event. Halloween black light painting didn't prove popular but could be related to having the event on Halloween day. Jenny Kluck recently spoke with 8th graders about library programs and services in hopes of garnering fresh interest. Teens in the kitchen is a popular event and will continue. The Roll for Sandwich teen event is coming up on November 22. Teens get to use dice to build their own unique sandwich. The Intergroup Dialogues program has ended and six groups of around 47 participants and 12 facilitators attended. The feedback from the participants was overwhelmingly

positive. Kathy Miller attended the Intergroup Dialogues and felt they were a great way of connecting college students and the community. The Pie and Puzzles event had record breaking attendance (for that event) at 43 participants and all of the pies were donated by the Valley restaurant. The VisABILITY Initiative continues to grow and evolve. There are more Native American Heritage Month events coming up in November, including the "Bring Her Home" documentary screening and discussion and the Braiding Sweetgrass book club discussion. The October Digital Literacy classes for iOS and Android were more successful than previous classes and a Facebook basics class will be offered in the near future. The community submitted library t-shirt designs that are now open for voting. Once designs are selected, the Friends of the Library will sell t-shirts through a website called Bonfire. Programming staff are planning to do a couple of all-ages events in the first half of 2024. The new library website is up and running.

7. Items not on Agenda

Kathy Miller wondered if more college students signed up for library cards following the Intergroup Dialogue sessions. Upon reviewing the statics, it was noted that there was a rise in SDSU library card initiations in October 2023, suggesting there was increased enrollment following the sessions.

8. Next Meeting: Thursday, December 14 at 12:00 PM in the Historical Room

9. Adjournment

Stephanie Carroll adjourned the Library Board meeting at 12:20pm.

Respectfully submitted,
Ashia Gustafson
Director of Library Services