

Library Board Agenda Memo

From: Ashia Gustafson, Library Director

Library Board Meeting: November 20, 2025

Subject: County Funding

Summary:

This year the Brookings County Commission cut funding to the Brookings Public Library from \$25,000, which has been received for the last four (4) years to \$10,000. The request for 2026 was \$35,000.

To make up for this funding short-fall, but to reflect the fact that the County is contributing some funding, staff is recommending charging \$25 for each adult county card beginning January 1, 2026.

Children's cards would not have a charge, but must be connected to a paid adult county card. County cards would expire every year instead of every three (3) years.

Staff have discussed how they would communicate this change out to patrons, if it occurs. Information would be included in the December newsletter and an email blast would go out to all patrons. (In our email software, we can't narrow it to just County emails.) Signage would be created to display near the foyer calendar and the front desk.

Discussion:

Recommendation:

Implement a \$25 fee for adult county cards beginning January 1, 2026.