

**Brookings City Council**  
**November 13, 2018**

The Brookings City Council held a meeting on Tuesday, November 13, 2018 at 6:00 p.m., at City Hall with the following City Council members present: Mayor Keith Corbett, Council Members Mary Kidwiler, Ope Niemeyer, Dan Hansen, Nick Wendell, Patty Bacon, and Holly Tilton Byrne. City Manager Paul Briseno, City Attorney Steve Britzman, and City Clerk Shari Thornes were also present.

**6:00 PM Regular Meeting**

**Consent Agenda.** A motion was made by Council Member Bacon, seconded by Council Member Kidwiler, to amend the agenda to include Item #5C A Report on the National League of Cities. The motion carried by the following vote: Yes: 7 - Niemeyer, Hansen, Kidwiler, Wendell, Bacon, Tilton Byrne and Corbett.

A motion was made by Council Member Wendell, seconded by Council Member Tilton Byrne, to approve the Consent Agenda as amended. The motion carried by the following vote: Yes: 7 - Niemeyer, Hansen, Kidwiler, Wendell, Bacon, Tilton Byrne and Corbett.

**3.A. Action to approve the agenda, as amended.**

**3.B. Action to approve the October 23, 2018 City Council Minutes.**

**3.C. Action on appointments to City Boards, Committees and Commissions:**

Brookings Bicycle Advisory Committee: Reappointed Mike Lockrem , Caleb Evenson, and Brittany Kleinsasser (terms expire 1/1/2019); Board of Adjustment: Appoint Travis Bortnem (1<sup>st</sup> Alternate) (term expires 1/1/2021), and Douglas Metcalf (2<sup>nd</sup> Alternate) (term expires 1/1/2021). Brookings Committee for People who have Disabilities: Reappoint Sylvia Buboltz (term expires 1/1/2019); Business Improvement District #1 Board: Reappoint Jennifer Johnson and Tom Richter (term expires 1/1/2019); Historic Preservation Commission: Reappoint Greg Heiberger, Angie Boersma, and Jessica Garcia-Fritz (terms expire 1/1/2019), and appoint Tom Thadeus (term expires 1/1/2019); Human Rights Commission: reappoint Meagan Irvine-Miller, and Penny Hauffe (terms expire 1/1/2019); Library Board: reappoint Deb Waltman (term expires 1/1/2020); Planning Commission: reappoint Greg Fargen, Clark James Drew III (terms expire 12/31/2021); and appoint Leah Brink (term expires 12/31/2021); Public Arts Commission: reappoint Kate Treiber and David Merhib (terms expire 1/1/2019), and appoint Carrie Kuhl (Historic Preservation Commission representative) (term expires 1/1/2019); Sustainability Council: reappoint Norma Nusz Chandler, Paul Peterson, and Stephanie Aure (terms expire 1/1/2019), and appoint Robin Buterbaugh (term expires 1/1/2019); Swiftel Center Advisory Committee: reappoint Rod Schaefer, and Jennifer Johnson (terms expire 1/1/2019), and appoint Kyleigh Cramer as the city representative (term expires 12/31/2018); Traffic Safety Committee: reappoint Lewayne Erickson (term expires 12/31/2018).

**3.D. Action on Resolution 18-091, a Resolution authorizing Change Order No. 1 (Final) for 2018-01 Gateway Landscaping Improvement Project, Kerry's Landscaping & Irrigation.**

Resolution 18-091 - A Resolution Authorizing Change Order No. 1 (Final) for 2018-01 Gateway Landscaping Improvements Project, Kerry's Landscaping & Irrigation

Be It Resolved by the City Council that the following change order be allowed for 2018-01 Gateway Landscaping Improvements Project: Construction Change Order Number 1: Adjust the contract amount for irrigation and plumbing modifications for a total increase of \$3,109.10 to the contract to close out the project.

**3.E. Action on Resolution 18-092. A Resolution Authorizing the Transfer of a Sweep Pro Broom from the Brookings Regional Airport to the Britton Municipal Airport, South Dakota.**

Resolution 18-092 - A Resolution Authorizing the Transfer of a Sweep Pro Broom from the Brookings Regional Airport to the Britton Municipal Airport, South Dakota  
Be It Resolved by the City Council of the City of Brookings, South Dakota as follows:

Whereas, the City of Brookings approved Resolution 17-018 on February 14, 2017, which declared a 2003 Rosco Sweep Pro Broom as surplus equipment;

Whereas, the Britton Municipal Airport is in need of a similar broom; and

Whereas, it is the desire of the City of Brookings to transfer the 2003 Rosco Sweep Pro Broom to the Britton Municipal Airport as allowed by the Federal Aviation Administration.

Now Therefore, Be It Resolved by the City Council of the City of Brookings, South Dakota, that the City Manager is authorized to execute the equipment transfer.

**Ordinance 18-016.** An introduction and first reading was held on Ordinance 18-016, an Ordinance authorizing Supplemental Appropriation #3 to the 2018 Budget. Public Hearing: November 27, 2018.

**Ordinance 18-015.** A public hearing was held on Ordinance 18-015, an Ordinance rezoning Lots 8 & 9, Block 11, Bane & Poole Addition from Residence R-1B Single-Family to Business B-2A District. A motion was made by Council Member Hansen, seconded by Council Member Wendell, that Ordinance 18-015 be approved. The motion carried by the following vote: Yes: 7 - Niemeyer, Hansen, Kidwiler, Wendell, Bacon, Tilton Byrne and Corbett.

**Adjourn.** A motion was made by Council Member Hansen, seconded by Council Member Wendell, to adjourn the meeting at 6:30 p.m. The motion carried by a unanimous vote.

CITY OF BROOKINGS

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Keith W. Corbett, Mayor

ATTEST:

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Shari Thornes, City Clerk