

## **Proposed Process and Timeline**

- February 25      Council Member Rasmussen's resignation received -- effective February 28, 2025
- March 11      City Council Meeting -- discussion on the vacancy process
- March 14      Press Release posted – call for applications
- April 4      Deadline to submit an Application
- April 8      Municipal Election Day
- April 9      Applicants vetted to insure they meet requirements:
- Resident of the City of Brookings (a minimum of 6 months)
  - Registered Voter in City of Brookings (Precincts 1-6)
- April 15      City Council Study Session – applicants provide comments to City Council
- April 22      Possible action to appoint City Council Member
- May 13      New Council Member takes Oath of Office