

City Council Agenda Item Memo

From: Charles Richter, City Engineer

Council Meeting: May 7, 2024

Subject: Resolution 24-044: Transportation Planning Study Funding Authorization

Person(s) Responsible: Charles Richter, City Engineer

Summary:

Staff recommends approval of the proposed Resolution to authorize the City Manager to sign and submit a funding agreement for a Transportation Planning Study (Project) for the City of Brookings. This Project will update the City's existing Transportation Plan which was done in 2011.

Background:

In 2011, the City developed its first Transportation Plan through a grant from the South Dakota Department of Transportation (SDDOT). This plan reviewed the existing transportation network conditions, including performing traffic counts; forecasted future conditions; reviewed and suggested standards; and identified projects that could be done to improve the City's transportation needs.

Transportation Plans should be updated every 10 years to properly identify current and future transportation issues. The Department of Transportation offers grants each year to perform transportation planning studies for communities throughout the state. In 2023, staff submitted a grant application, but was denied. This year staff submitted an application and it was awarded, pending the execution of a funding agreement.

Item Details:

The scope of work included in the Project includes: traffic counts throughout the community; traffic forecasting; identification of existing and future transportation needs; and methods to account for traffic generated from new developments. The final report from this Project will guide the City for future road projects and development for the next decade and make the City eligible for future federal grants under the Safe Streets and Roads for All grant program.

Legal Consideration:

None.

Strategic Plan Consideration:

Fiscal Responsibility - The City will receive 80% of the planning study from DOT through the grant.

Safe, Inclusive and Connected – This Project will help the City to identify current and future transportation needs, helping to promote public safety.

Financial Consideration:

The cost for the planning study is \$200,000, of which the grant will cover eighty percent (80%), \$160,000 and the City will be responsible for twenty percent (20%), \$40,000. Sufficient appropriations are included in the 2024 Fiscal Year adopted budget in Org. 213 - Capital Projects.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a study session
5. Discuss / take no action / table

Staff recommends approval.

Supporting Documentation:

Memo

Resolution