

**BROOKINGS PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
June 20, 2024  
**MEETING MINUTES**

The Board of Trustees of the Brookings Public Library met on Thursday, May 16 at 12:00 pm in the Historical Room at the Brookings Public Library.

MEMBERS PRESENT: Denise Hall, Linda Richter, Mark Binkley

OTHERS PRESENT: Ashia Gustafson,

**1. Call to Order**

Mark Binkley called the meeting to order.

**2. Approval of Agenda**

Mark Binkley approved the meeting agenda with no changes.

**3. Approval of Minutes**

Mark Binkley approved the meeting minutes from May 16, 2024

**4. Public Comment on Items not on the Agenda**

**5. Old Business**

**5.1 Strategic Plan**

Ashia Gustafson went through the 2022 – 2025 strategic plan with the Board members. Work on a new strategic plan will begin this fall.

**6. New Business**

**6.1 Approval of Bills**

The Library Board members reviewed the May 2024 bills, budgets, and expenditures. Denise Hall moved to approve. Linda Richter seconded. Motion carried.

**6.2 Unattended Children Policy**

Ashia Gustafson reviewed Unattended Children Policy with the library board. No changes were noted.

**7. Other Items & Reports**

**7.1 Financial Report**

Ashia Gustafson presented the review of the 2024 budget through April to the Library Board members.

**7.2 Librarian's Report**

Summer Reading Program registration numbers are wonderful with roughly 900 children and 127 young adults registered. The total of 1127 is getting back into the normal pre-COVID range of registrations!

The Big Wednesday events have had great turn out, and teens are coming in larger numbers to the various summer teen events.

The deserted island escape room was mostly a success. A Saturday was attempted, but had low turn-out. Mikaela is going to try a Saturday in the winter and see if that changes the turn out for that day. Online registration for Library programs is going great. People are really liking being able to register themselves and know where they are on the waiting list if there is one. The Library will be adding internet filtering in 2025 to be in compliance with HB1197. Nancy is working with Don on getting the correct hardware and software. This expense has been added to the 2025 budget.

The windows are being installed.

The Circulation Manager position opened on Friday, June 14 and closes on Monday, July 8.

**8. Next Meeting: Thursday, July 11 at 12:00 PM in the Historical Room**

**9. Adjournment**

The Library Board meeting adjourned at 12:35pm.

Respectfully submitted,  
Ashia Gustafson  
Director of Library Services