

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, October 22, 2024

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

5. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 5.A. [ID 24-0510](#) Action to approve City Council meeting minutes.**

Attachments: [10/8/2024 Minutes](#)
[10/15/2024 Minutes](#)

- 5.B. [RES 24-090](#) Action on Resolution 24-090, a Resolution declaring surplus property for the City of Brookings.

Attachments: [Memo](#)
[Resolution](#)

- 5.C. [ID 24-0516](#) Action to add a Special City Council Meeting on Tuesday, October 29th at 6:00 p.m.

6. Presentations/Reports:

- 6.A. [ID 24-0494](#) Proclamation: National Disability Employment Awareness Month

Attachments: [Proclamation](#)

- 6.B. [ID 24-0515](#) Proclamation: First-Generation College Celebration Day

Attachments: [Proclamation](#)

- 6.C. [ID 24-0511](#) Report: SDSU Student Association.

- 6.D. [ID 24-0513](#) Reports: City Council Ex-Officio Reports

7. Contracts/Change Orders:

- 7.A. [RES 24-095](#) Action on Resolution 24-095, a Resolution authorizing Change Order No. 1 for Project 2024-05STI Structure No. 06-160-152 Replacement Project; Austreim Excavating, Inc.

Attachments: [Memo](#)
[Resolution](#)
[Location Map](#)

Action: Motion, Request Public Comment, Roll Call

8. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 8.A. [ORD 24-037](#) Introduction and First Reading on Ordinance 24-037, the 2025 Appropriation Ordinance. Second Reading and Action: November 12, 2024.

Attachments: [Memo](#)
 [Ordinance](#)
 [Budget-In-Brief](#)
 [Budget Detail](#)

9. Public Hearings and Second Readings:

- 9.A. [ORD 24-036](#) Second Reading and Action on Ordinance 24-036, an Ordinance Authorizing Budget Amendment No. 9 to the 2024 Budget.

Attachments: [Memo](#)
 [Ordinance](#)

Action: Motion, Request Public Comment, Roll Call

Legislative History

10/8/24 City Council read into the record

- 9.B. [ID 24-0493](#) Public Hearing and Action on a request for an On-Off Sale Malt License, for Kwik Trip, Inc., dba Kwik Star #1718, located at 2016 20th Street South.

Attachments: [Memo](#)
 [Legal Notice](#)
 [City Code and SDCL References](#)
 [Location Map](#)

Action: Motion, Open & Close Public Hearing, Roll Call

- 9.C. [RES 24-092](#) Public Hearing and Action on Resolution 24-092, a Resolution authorizing the City Manager to enter into an On-Off Sale Wine Operating Agreement for Kwik Trip, Inc., dba Kwik Star #1718, 2016 20th Street South, Brookings, South Dakota.

Attachments: [Memo](#)
 [Resolution](#)
 [Operating Agreement](#)
 [Legal Notice](#)
 [Location Map](#)
 [SDCL and City Code](#)

Action: Motion, Open & Close Public Hearing, Roll Call

10. Other Business:

- 10.A. [RES 24-076](#) TABLED ITEM: Action on Resolution 24-076, a Resolution Adopting the Downtown Brookings Master Plan.

Attachments: [Memo](#)
[Resolution](#)
[Master Plan](#)

Action: Remove from Table, Roll Call

Action: Motion, Request Public Comment, Roll Call

Legislative History

10/8/24 City Council tabled

- 10.B. [RES 24-094](#)** Action on Resolution 24-094, a Resolution Transferring Budget Authority Between City Departments and Funds.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion, Request Public Comment, Roll Call

- 10.C. [RES 24-091](#)** Action on Resolution 24-091, a Resolution Authorizing Special Assessments for Snow Removal and Lawn Care.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion, Request Public Comment, Roll Call

- 10.D. [ID 24-0509](#)** Action on a Preliminary Plat for Lot 1 in Block 1 of Moriarty Edgebrook Second Addition

Attachments: [Memo](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Preliminary Plat](#)
[Zoning Map](#)
[Future Land Use Map](#)

Action: Motion, Request Public Comment, Roll Call

- 11. [ID 24-0512](#)** City of Brookings Progress Report.

12. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

13. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.