

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final-revised**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

---

Tuesday, September 24, 2024

6:00 PM

Council Chambers

---

*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM BUDGET STUDY SESSION**

1. Call to Order / Pledge of Allegiance.

2. Record of Council Attendance.

3. Action to approve the agenda.

4. [ID 24-0465](#) Budget Workshop #2

**Attachments:**

[Memo](#)

[Presentation](#)

[10-year Capital Improvement Plan](#)

[Fee Schedule Updates](#)

**REGULAR MEETING**

*To begin immediately following the Budget Study Session.*

5. Open Forum.

*At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

## 6. Consent Agenda:

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 6.A. [ID 24-0463](#) Action to approve City Council meeting minutes.

**Attachments:** [9/10/2024 Minutes](#)

- 6.B. [ID 24-0464](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

**Attachments:** [Memo](#)  
[SDCL 35-4-124](#)

## 7. Presentations/Reports:

- 7.A. [ID 24-0466](#) Report: SDSU Student Association.

- 7.B. [ID 24-0469](#) Presentation: Six-Mile Creek Feasibility Study.

**Attachments:** [Memo](#)  
[Executive Summary](#)  
[Presentation](#)

## 8. Contracts/Change Orders:

- 8.A. [RES 24-089](#) Action on Resolution 24-089, a Resolution Awarding Bids for the 2024 Brookings Trails Project.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Bid Proposal](#)  
[Project Specifications](#)

*Action: Motion, Request Public Comment, Roll Call*

- 8.B. [RES 24-087](#) Action on Resolution 24-087, a Resolution Awarding Bids on Project 2025-09STI Concrete Maintenance Project.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Map](#)

*Action: Motion, Request Public Comment, Roll Call*

- 8.C. [RES 24-088](#) Action on Resolution 24-088, a Resolution authorizing Change Order No. 1 for 2024-09STI Concrete Maintenance Project; Timmons Construction, Inc.

**Attachments:** [Memo](#)  
[Resolution](#)  
[City Concrete Repair Locations](#)  
[Sidewalk Repair Locations](#)

*Action: Motion, Request Public Comment, Roll Call*

- 8.D. [RES 24-086](#) Action on Resolution 24-086, a Resolution authorizing Change Order No. 1 for 2024-06STI Chip Seal Project; Bituminous Paving, Inc.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Location Map](#)

*Action: Motion, Request Public Comment, Roll Call*

## 9. Ordinance First Readings:

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

- 9.A. [ORD 24-016](#) Introduction and First Reading on Ordinance 24-016, an Ordinance Amending Division 3 - Speed and Related Offenses, Section 82-305 - Speed Zones. Second Reading and Action: October 8, 2024.

**Attachments:** [Memo](#)  
[Ordinance - clean](#)  
[Ordinance - redlined](#)  
[Map](#)

- 9.B. [ORD 24-032](#) Introduction and First Reading on Ordinance 24-032, an Ordinance to Rezone Lot 2 in Block 3B of Prairie Hills Addition from a Planned Development District with Business B-2A Office District Underlying Zoning to a Planned Development District with Business B-2 District Underlying Zoning. Public Hearing and Action: October 8, 2024.

**Attachments:** [Memo](#)  
[Ordinance](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Petition to Rezone](#)  
[Location Map](#)  
[Zoning Map](#)  
[Future Land Use Map](#)

- 9.C. [ORD 24-033](#) Introduction and First Reading on Ordinance 24-033, an Ordinance Amending Chapter 94, Article IV, Division 2, pertaining to Section 94-165 Commercial Corridor Design Review Overlay District. Public Hearing and Action: October 8, 2024.

**Attachments:** [Memo](#)  
[Ordinance - clean](#)  
[Ordinance - marked](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)

- 9.D. [ORD 24-034](#) Introduction and First Reading on Ordinance 24-034, an Ordinance Amending Chapter 94, Article VI, Division 3, pertaining to Section 94-395 Projections of porches, decks, platforms and cantilevered floors. Public Hearing and Action: October 8, 2024.

**Attachments:** [Memo](#)  
[Ordinance - clean](#)  
[Ordinance - marked](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)

- 9.E. [ORD 24-035](#) Introduction and First Reading on Ordinance 24-035, an Ordinance Amending Chapter 94, Article IV, Division 2, pertaining to Section 94-163 Planned Development District ("PDD"). Public Hearing and Action: October 8, 2024.

**Attachments:** [Memo](#)  
[Ordinance - clean](#)  
[Ordinance - marked](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)

## 10. Public Hearings and Second Readings:

- 10.A. [ORD 24-023](#) Protest Hearing and Action on Ordinance 24-023, an Ordinance to Rezone the East 151 feet of Block 1 in Northern Plains Addition from a Business B-2A Office District to a Residence R-2 Two-Family District.

**Attachments:** [Memo](#)  
[Ordinance](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Petition to Rezone](#)  
[Location Map](#)  
[Zoning Map](#)  
[Future Land Use Map](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

**Legislative History**

7/23/24	City Council	read into the record
8/13/24	City Council	approved

- 10.B. [ORD 24-024](#)** TABLED ITEM: Public Hearing and Action on Ordinance 24-024, an Ordinance to permit by Conditional Use Permit townhouses on Blocks 3A and 4 in Northern Plains Addition, City of Brookings, Brookings County, South Dakota.

**Attachments:** [Memo](#)  
[Ordinance](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Location Map](#)  
[Application](#)  
[Site Plan](#)  
[Site Plan - revised 8/30/2024](#)  
[Site Plan and Concepts - revised 9/16/2024](#)  
[Building Elevations](#)

*Action: Remove from Table, Roll Call*

*Action: Motion, Open & Close Public Hearing, Roll Call*

**Legislative History**

7/23/24	City Council	read into the record
8/13/24	City Council	approved
8/13/24	City Council	tabled
9/10/24	City Council	removed from the table
9/10/24	City Council	tabled

- 10.C. [ORD 24-031](#)** TABLED ITEM: Public Hearing and Action on Ordinance 24-031, an Ordinance establishing Reasonable Accommodations Pursuant to the

Federal Fair Housing Amendments Act of 1988.

**Attachments:** [Memo](#)  
[Ordinance](#)  
[Ordinance – proposed changes](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - City Council](#)

*Action: Remove from Table, Roll Call*  
*Action: Motion, Open & Close Public Hearing, Roll Call*

**Legislative History**

8/27/24	City Council	read into the record
9/10/24	City Council	approved
9/10/24	City Council	tabled

## 11. Other Business:

11.A. [ID 24-0467](#) City of Brookings Progress Report.

**Attachments:** [2024 September Progress Report](#)

## 12. City Council member introduction of topics for future discussion.

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

## 13. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
 Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

*Brookings City Council Staff:*

*Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk*

*Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*