

Council Meeting Agenda Item Memo

From: Bonnie Foster, City Clerk

Council Meeting: February 11, 2025

Subject: Resolution 25-011: Appoint April 8th Election Vote Centers and Election Workers

Presenter: Bonnie Foster, City Clerk

Summary and Recommended Action:

Staff recommends approval of the proposed Resolution designating the Vote Center locations, appointing the Election Superintendents and Deputies, and setting their rate of compensation for the April 8, 2025 Combined Municipal / School Board Election.

Item Details:

SDCL 9-13-6.1. Precinct election boards. Each voting precinct shall be presided over by an election board consisting of a minimum of two precinct deputies and one precinct superintendent appointed by the governing body. Any vacancy on the election board that arises between the time of appointment and the day of the election may be appointed by the person in charge of the election. Each precinct superintendent and precinct deputy shall receive compensation which shall be fixed by the governing body.

The following Vote Centers will be used:

- Vote Center 1 – Brookings Activity Center, 320 5th Avenue
- Vote Center 2 – Bethel Baptist Church, 714 17th Avenue South
- Vote Center 3 – Holy Life Tabernacle Church, 241 Mustang Pass
- Vote Center 4 – Impact Church, 201 E. Pine Street, Aurora, SD
- Early/Absentee Vote Center – City & County Government Center, 520 3rd Street, 1st floor lobby

Election workers being hired are:

- Vote Center 1 – Superintendent Norma Linn, and Deputies Mardell Colbeck, Diane Spencer, Barb Crosser, and Barb Meyer.
- Vote Center 2 – Superintendent Sue Knutzen, and Deputies Janet Fergen, Kathy Waddell, David Wells, and Cherie Anderson.
- Vote Center 3 – Superintendent Bobbe Bartley, and Deputies Ellen Herrboldt and Diane DeGroot.
- Vote Center 4 – Superintendent Cathy Enlow, and Deputies Kari Stevens and Linda Schamp.
- Early/Absentee Vote Center – Superintendents Peggy Whalen and Diane Spencer.

- Absentee Vote Center Processing – Superintendent Sue Sackman, and Deputies Judi Dezeeuw and Dorothy Bos.
- Resolution Board – Superintendents David Peterson and Larry Hult
- On-Call / Alternates: Deb Waltman and Cheryl Holen
- Election Night Worker – Terry Heidemann

Legal Consideration:

None.

Strategic Plan Consideration:

Service and Innovation Excellence – The City of Brookings will provide an accessible environment committed to ongoing innovation and outstanding service through listening and engagement.

Financial Consideration:

Superintendent pay: \$15.50 / hour

Deputy pay: \$15.00 / hour

Election Training: \$25 flat fee

Resolution Board: \$20 / hour, or \$50 flat fee if less than 2 hours

Election Night Worker: \$50 flat fee

On-Call / Alternates: \$50 flat fee

Supporting Documentation:

Resolution