

City Council Agenda Item Memo

From: Kristin Zimmerman, Parks, Recreation & Forestry Director

Council Meeting: May 7, 2024

Subject: Resolution 24-031: Change Order #1 - Hillcrest Park Pickleball Courts Project

Presenter: Kristin Zimmerman, Parks, Recreation & Forestry Director

Summary:

Staff recommends approving a Resolution authorizing Change Order #1 to the Hillcrest Park Pickleball Courts Project, providing increased court dimensions, additional fencing between the courts, and additional gate access.

Background:

Hillcrest Court Pickleball Court Project Bids were opened on January 30, and the City Council made awards at their February 27th Meeting via Resolution 24-024.

As part of the initial bid process for the pickleball courts, proposed lighting packages, 'Base Bid B', were insufficient for tournament-level play per USA Pickleball Standards. As such, all 'Base B Bids' were rejected.

Staff is requesting savings in cost for the project to make additions to the courts via the change order process.

Item Details:

Staff is requesting Change Order #1 to approve the following advancements to the Hillcrest Park Pickleball Courts to meet USA Pickleball standards, and allow for tournament play:

- increase the square footage from 13,994 square feet to 16,600 square feet;
- increased area to the buffer zones around the individual courts;
- add additional fencing between the courts; and
- install seven additional gates for court access.

The additional costs are estimated at \$99,300.59, and total costs remain within the budgeted funds for the project.

Legal Consideration:

City Attorney Britzman has reviewed this item.

Strategic Plan Consideration:

Safe, Inclusive, Connected Community – Makes the facility more accessible to all users.

Economic Growth – The increase size allows for tournament play which can bring revenues into the community.

Financial Consideration:

This total project is within budget.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a Study Session
5. Discuss / take no action / table

Staff recommends approval of the resolution as presented.

Supporting Documentation:

Resolution
CDI – RFP Memo
Change Order
Final Plans