

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda
Planning Commission

Brookings City & County
Government Center
520 3rd St., Suite 140
Brookings, SD 57006
Phone: (605) 692-6629
Fax: (605) 697-8624

Tuesday, February 3, 2026

5:30 PM

Chambers Room

1. Roll Call

2. Approval of the Agenda

3. Approval of Minutes

3a. [ID 26-0042](#) Approval of January 6, 2026 Minutes

Attachments: [Draft January 6, 2026 Minutes](#)

4. Open Forum

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Any requested action items may be scheduled for a future meeting date. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Planning Commission.

5. Convene as the Board of Adjustment

5a. [ID 26-0038](#) Variance - Accessory Building - 1231 West 8th Street South

Attachments:

[Memo](#)
[Hearing Notice](#)
[Application](#)
[Letter](#)
[Location Map](#)
[Zoning Map](#)
[Building Plans](#)
[Backyard Photos](#)
[Neighboring Accessory Structures](#)

5b. [ID 26-0039](#) Variances - Mt. Calvary Lutheran Church - 629 9th Avenue

Attachments:

[Memo](#)
[Hearing Notice](#)
[Application](#)
[Location Map](#)
[Site Plan](#)
[Landscape Plan](#)
[Elevations](#)
[Renderings](#)

6. Reconvene as the Planning Commission

6a. [ID 26-0040](#) Preliminary Plat of Lots 1 & 2 in Block 2 and Lots 1 - 3 in Block 3 of Legacy Addition

Attachments:

[Memo](#)
[Hearing Notice](#)
[Location Map](#)
[Preliminary Plat](#)

6b. [ID 26-0036](#) Preliminary Plat of Block 1 of South Haven Addition

Attachments:

[Memo](#)
[Hearing Notice](#)
[Location Map](#)
[Preliminary Plat](#)
[Zoning Map](#)

- 6c. [ID 26-0037](#) Amendments to Chapter 94, Article VI, Division 5, Sec. 94-473 - projecting signs in the Business B-1 Central District

Attachments: [Memo](#)
[Hearing Notice](#)
[Ordinance - Marked](#)

- 6d. [ID 25-0563](#) Discussion on Amendments to Sec. 94-362-Home Occupations

Attachments: [Memo](#)
[Previous Home Occupation Comparisons](#)
[Ordinance-Clean](#)
[Ordinance-Marked](#)

- 6e. [ID 26-0041](#) 2025 Annual Report

Attachments: [2025 Annual Report - Draft](#)
[2024 Annual Report](#)
[2023 Annual Report](#)

7. Adjourn

Planning Commission/Board of Adjustment Members: Scot Leddy, Jacob Limmer, Debra Spear, Billie Jo Hinrichs, Kyle Jamison, Roger Solum, Emily Braun, Nick Schmeichel, and Tanner Aiken. City Staff: Mike Struck, Community Development Director, Ryan Miller, City Planner, and Bailey Maca, Associate Planner.

View the Planning Commission meeting live on City Government Access Channel 9 or via live stream from the following link on the City's website at www.cityofbrookings-sd.gov/livestream/livestream.php We would recommend a high speed Internet connection (DSL, Cable Modem) to view the live stream with little to no interruptions. Swiftel Channel 20 and MediaCom Channel rebroadcast schedule is the 2nd Thursday of the month at 3:00 PM and the 4th Thursday of the month at 5:30 PM.

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