

BROOKINGS CITY COUNCIL
July 9, 2024 (unapproved)

The Brookings City Council held a meeting on Tuesday, July 9, 2024 at 6:00 PM, at the Brookings City & County Government Center, Chambers, with the following City Council members present: Mayor Oepke Niemeyer, Council Members Wayne Avery, Brianna Doran, Andrew Rasmussen, Bonny Specker, and Nick Wendell. Absent: Council Member Holly Tilton Byrne. City Manager Paul Briseno, City Attorney Steve Britzman and City Clerk Bonnie Foster were also present.

Agenda. A motion was made by Council Member Avery, seconded by Council Member Specker, that the agenda be approved. The motion carried by the following vote: Yes: 6 - Avery, Doran, Niemeyer, Rasmussen, Specker, and Wendell; Absent: 1 - Tilton Byrne.

Open Forum. John Thompson, Public Works Director, provided an update on the mosquito spraying efforts.

Consent Agenda. A motion was made by Council Member Specker, seconded by Council Member Wendell, to approve the Consent Agenda. The motion carried by the following vote: Yes: 6 - Avery, Doran, Niemeyer, Rasmussen, Specker, and Wendell; Absent: 1 - Tilton Byrne.

A. Action to approve the June 25, 2024 City Council Minutes.

B. Action on Temporary Alcohol / Special Event Licenses for existing alcohol license holders with events held on publicly owned property: Sodexo Catering (License Holder RB-28249 and RW-28251): SDSU TL24-050, SDSU TL24-051, SDSU TL24-052, SDSU TL24-053, SDSU TL24-054, SDSU TL24-055, and SDSU TL24-056.

C. Action on Resolution 24-066, a Resolution awarding the Brookings City & County Government Center Custodial Services Contract.

RESOLUTION 24-066 - RESOLUTION AWARDING BIDS ON CUSTODIAL SERVICES
FOR THE CITY & COUNTY GOVERNMENT CENTER

WHEREAS, the City of Brookings opened bids for Custodial Services for the City & County Government Center on Tuesday, June 25, 2024 at 1:30 pm at the Brookings City & County Government Center; and

WHEREAS, the City of Brookings has received the following bids for the Custodial Services: Automated Maintenance Systems, Inc. - \$6,495/month, Intek Cleaning and Restoration - \$8,929.48/month; and Service Master Building and Commercial Maintenance - \$4,550/month; and

NOW, THEREFORE BE IT RESOLVED that the contract be awarded to Service Master Building and Commercial Maintenance for the bid price of \$4,550 per month.

D. Action on Resolution 24-064, a Resolution declaring surplus property for the City of Brookings.

RESOLUTION 24-064 - DECLARING SURPLUS PROPERTY

WHEREAS, the City of Brookings is the owner of the following described equipment formerly used at the City of Brookings:

Police Dept.: 2021 Dodge Durango, VIN#: 1C4SDJFT6MC64957; and 2021 Dodge Charter, VIN #: 2C3CDXKG4MH549310.

WHEREAS, in the best financial interest, it is the desire of the City of Brookings to dispose of as surplus property; and

WHEREAS, the City Manager is hereby authorized to sell or dispose of said surplus property.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Brookings, SD, that this property be declared surplus property according to SDCL Chapter 6-13.

Reports: Ex-Officio Reports. A Brookings Health Systems Board of Trustees report was given by Council Member Rasmussen. A Brookings Municipal Utility Board was given by Council Member Specker.

Resolution 24-075. A motion was made by Council Member Wendell, seconded by Council Member Rasmussen, that Resolution 24-075, a Resolution awarding bid on Airport Parallel Taxiway Construction Project, AIP #3-46-0005-039-2024, contingent on FAA funding, be approved. The motion carried by the following vote: Yes: 6 - Avery, Doran, Niemeyer, Rasmussen, Specker, and Wendell; Absent: 1 - Tilton Byrne.

RESOLUTION 24-075 - RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN BID AWARD AND GRANT DOCUMENTS FOR BROOKINGS AIRPORT PARALLEL TAXIWAY CONSTRUCTION PROJECT NO. AIP #3-46-0005-039-2024

WHEREAS, the City of Brookings desires improvements to the Brookings Regional Airport which include the extension of Taxiway C; and

WHEREAS, the South Dakota Department of Transportation and FAA have indicated tentative approval of grant funding assistance for the Brookings Regional Airport Project #3-46-0005-039-2024 (Project); and

WHEREAS, the FAA grant rules require that the City of Brookings solicit and award a bid, contingent on funding, prior to execution of a grant agreement; and

WHEREAS, the City of Brookings opened bids for the Project on Tuesday, July 2, 2024 at 1:30 pm at the Brookings City and County Government Center and received the following bids: Bowes Construction, Inc. - \$884,234.25, Midland Contracting, Inc. - \$1,217,911.10, DeBoer Construction, Inc. - \$1,298,025.80.

NOW, THEREFORE, BE IT RESOLVED that the tentative award for AIP Project #3-46-0005-39-2024, Airport Parallel Taxiway Construction Project, Base Bid is made to Bowes Construction Inc in the amount of \$884,234.25, contingent upon receipt of FAA grant funds, and that the Brookings City Manager is authorized to sign all grant documents and associated contracts to complete the Project.

FIRST READING – Ordinance 24-010. Introduction and first reading was held on Ordinance 24-010, an Ordinance granting a Franchise to Interstate Telecommunications Cooperative, Inc., to construct, operate, and maintain a Cable Television System in the City of Brookings, South Dakota, setting forth conditions accompanying the grant of the Franchise; providing for regulation and use of the system; and prescribing penalties for the violation of its provisions. Second Reading and Action: July 23, 2024.

FIRST READING – Ordinance 24-021. Introduction and first reading was held on Ordinance 24-021, and an Ordinance Authorizing Budget Amendment No. 7 to the 2024 Budget. Second Reading and Action: June 23, 2024.

Ordinance 24-015. A motion was made by Council Member Specker, seconded by Council Member Doran, that Ordinance 24-015, an Ordinance Authorizing Budget Amendment No. 6 to the 2024 Budget, be approved. The motion carried by the following vote: Yes: 6 - Avery, Doran, Niemeyer, Rasmussen, Specker, and Wendell; Absent: 1 - Tilton Byrne.

Ordinance 24-009. A public hearing was held on Ordinance 24-009, an Ordinance to Rezone 2311 Yorkshire Drive from a Residence R-3 Apartment District to a Business B-2A Office District. A motion was made by Council Member Doran, seconded by Council Member Specker, that Ordinance 24-009 be approved. The motion carried by the following vote: Yes: 6 - Avery, Doran, Niemeyer, Rasmussen, Specker, and Wendell; Absent: 1 - Tilton Byrne.

Temporary Alcoholic Beverage Application. A public hearing was held on a Temporary Alcoholic Beverage Application from the Brookings Area Chamber, to host a series of events for Downtown at Sundown on the 300 Block of 5th Street and the 400 Block of Main Avenue on August 1, 8, 15, 22 and 29, 2024. A motion was made by Council Member Specker, seconded by Council Member Doran, that the Temporary Alcoholic Beverage Application be approved. Public Comment: Ainsley Bennett. The motion carried by the following vote: Yes: 6 - Avery, Doran, Niemeyer, Rasmussen, Specker, and Wendell; Absent: 1 - Tilton Byrne.

City Council Member Introduction of Topics for Future Discussion. A motion was made by Council Member Rasmussen, seconded by Council Member Wendell, to propose a Study Session prior to opening of the votes for the November Election, in an effort to keep the community informed about Initiated Measure 28 (repeal of the Grocery Tax), and the impacts it may have on the City of Brookings and the Community of Brookings. I will ask for presentations from City staff, local economic development partners, as well as offering invitations to present to the South Dakota Municipal

League, and the South Dakota Retailer's Association. The motion carried by the following vote: Yes: 6 - Avery, Doran, Niemeyer, Rasmussen, Specker, and Wendell; Absent: 1 - Tilton Byrne.

Adjourn. A motion was made by Council Member Doran, seconded by Council Member Wendell, that this meeting be adjourned at 6:28 p.m. The motion carried by a unanimous vote.

CITY OF BROOKINGS, SD

Oepke G. Niemeyer, Mayor

ATTEST:

Bonnie Foster, City Clerk

City of Brookings Volunteer List – as per Resolution 16-025

(Addendum to the July 9, 2024 City Council Minutes.)

Brookings City Library Volunteers – Updated May 2024: Cheryl Riley, Sarah Schultz, Diane Smart – New – effective 05/20/24; **Brookings City Fire Department Volunteers:** Major Anderson, Preston Anderson, John Austin, Kevin Banken, Alex Berkness, Pete Bolzer, Derek Brown, Dan Bruna, Nick Casstevens, Tom Coughlin, Mandi Cramer, Roger DeBates, Scott Hallan, Bill Hardin, Troy Herrig, Justin Heyer, Kevin Hilmoie, Dalton Holm, Dave Koch, Jim Kriese, Brett Lawrence, Brandon Long, Jaque Mann, Joshua Mann, Logan Melberg, Aiden Metcalfe, Gatlin Miller, Nick Oines, Steven Rensink, Connor Ringling, Jared Runge, Tim Rynearson, Rob Schuneman, Jeremy Scott, Jesse Seas, Joseph Sheeley, Lucas Speakman, Shannon Stuefen, Curt Teal, Anthony Teesdale, Joshua Van Diepen, Nathan Vandersnick, Adam Vaux. **Brookings City Park & Recreation Volunteers:** Matthew Albritton – New – Effective 05/29/24, Jason Bain, Andrew Carlson, Staci Carlson, Eric Creswell, Vicki Creswell, Brandi Dorn, Terri Deming, Travis Erickson, Matthew Filed, Darrell Hallan, Nathan Hilbrands, Dillon Howe – New – Effective 05/29/24, Matthew Hupf – New – Effective 05/07/24, Brandon Karels, Amy Klinkhammer, Taylor Kneip, Jeff Kruel, Bo McCloud, Taylor Nickerson, Chad Nicola, Natasha Raguse, Aaron Richardson, Seth Sayler, Samuel Schaapveld, Christopher Scholl, Joseph Schumacher, Carly Shutt, Lowell Shutt, Christina Silva, Kristen Uilk, Timothy Veldkamp, Andrew Wright – New – Effective 05/20/24, Nicole Yseth.