

## **OFFICIAL MINUTES**

Chairperson Scot Leddy called the meeting of the Planning Commission to order on Tuesday, June 3, 2025, at 5:30 PM in the Council Chambers Room #310 on the third floor of the City & County Government Center. Members present were Tanner Aiken, Emily Braun, Billie Jo Hinrichs, Kyle Jamison, Scot Leddy, Jacob Limmer, Roger Solum and Debra Spear. Nick Schmeichel was absent. Also present were Community Development Director Michael Struck, City Planner Ryan Miller and Associate Planner Bailey Maca. Also present were Kurt Gutormson, Susan Gannon, Richard Howey, Matt Wagner, Kyle Rausch and Alicia Haich from the public.

**Item #5c** – The City of Brookings is proposing amendments to Chapter 94 Zoning pertaining to the expiration of a conditional use permit for the purpose of administration of the Zoning Ordinance. Staff recommends approval.

(Aiken/Jamison) Motion to approve the amendments to Chapter 94 Zoning Ordinance. All present voted aye. **MOTION CARRIED.**

## **OFFICIAL SUMMARY**

**Item #5c** – The City of Brookings is proposing amendments to Chapter 94 Zoning pertaining to the expiration of a conditional use permit for the purpose of administration of the Zoning Ordinance. Currently, a Conditional Use Permit expires after one year from the date upon which it becomes effective if no significant work has commenced. Staff is recommending to amend the expiration date from one to two years.

Limmer stated that another approach the problem would be to redefine “significant work.” Miller stated that it is another option, however, the request as proposed is to change the expiration to 2 years. Hinrichs was pleased that the city utilized a measure of time.