

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

---

Tuesday, July 14, 2026

6:00 PM

Council Chambers

---

*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

*At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

**5. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 5.A. [ID 26-0274](#) Action to approve City Council meeting minutes.**

**Attachments:** [CC Minutes: 6/23/2026](#)

- 5.B. [ID 26-0258](#) Action to abate drainage fees in the amount of \$132.72 for Parcel #40490-00100-000-00.

**Attachments:** [Abatement Application](#)  
[Location Map](#)

- 5.C. [ID 26-0259](#) Action to abate drainage fees in the amount of \$224.50 for Parcel #40490-00100-001-00.

**Attachments:** [Abatement Application](#)  
[Location Map](#)

- 5.D. [ID 26-0260](#) Action to abate drainage fees in the amount of \$130.44 for Parcel #40490-00100-002-00.

**Attachments:** [Abatement Application](#)  
[Location Map](#)

- 5.E. [ID 26-0261](#) Action to abate drainage fees in the amount of \$122.10 for Parcel #40490-00100-003-00.

**Attachments:** [Abatement Application](#)  
[Location Map](#)

- 5.F. [ID 26-0276](#) Action on appointment to the Brookings Human Rights Commission: Isabel Dalton.

**Attachments:** [Memo](#)

- 5.G. [ID 26-0273](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

**Attachments:** [Memo](#)  
[SDCL References](#)

- 5.H. [RES 26-011](#) Action on Resolution 26-011, a Resolution authorizing the City Manager to sign the 5-year mid-term renewal of an existing 10-year Wine Operating Agreement for the Dacotah Bank Center, management company Global Spectrum LP.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Operating Agreement](#)

- 5.I. [RES 26-040](#) Action on Resolution 26-040, a Resolution authorizing the City Manager to sign the 5-year mid-term renewal of an existing 10-year Wine Operating Agreement with Mosaic Wine Bar, Katelyn Britzman and Nathaniel Condelli, owners.

**Attachments:**     [Memo](#)  
                                 [Resolution](#)  
                                 [Operating Agreement](#)

- 5.J.     [RES 26-046](#)     Action on Resolution 26-046, a Resolution Authorizing a Three-Year Agreement for Barracuda Message Archiving Service.

**Attachments:**     [Memo](#)  
                                 [Resolution](#)  
                                 [Quote](#)

- 5.K.     [RES 26-047](#)     Action on Resolution 26-047, a Resolution Authorizing a Three-Year Agreement for Barracuda Cloud to Cloud Backup Service.

**Attachments:**     [Memo](#)  
                                 [Resolution](#)  
                                 [Quote](#)

- 5.L.     [ID 26-0277](#)     Action on the 2027 City Council Meeting Calendar.

**Attachments:**     [2027 Calendar](#)

- 5.M.     [ID 26-0288](#)     Action to add a special City Council Meeting on November 5, 2026.

## 6. Presentations/Reports:

- 6.A.     [ID 26-0237](#)     Proclamation: Parks and Recreation Month

**Attachments:**     [Proclamation](#)

- 6.B.     [ID 26-0275](#)     Reports: City Council Ex-Officio Reports

## 7. Contracts/Change Orders:

- 7.A.     [RES 26-045](#)     Action on Resolution 26-045, a Resolution Awarding the Construction Contract for the Main Fire Station and Amendment of Architect's and Owner's Representative Professional Services Agreements.

**Attachments:**     [Memo](#)  
                                 [Resolution](#)  
                                 [Bid Tab](#)  
                                 [Map](#)

*Action: Motion, Request Public Comment, Roll Call*

## 8. Ordinance First Readings:

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

- 8.A. [ORD 26-022](#) Introduction and First Reading on Ordinance 26-022, an Ordinance Authorizing Budget Amendment No. 5 to the 2026 Budget. Second Reading and Action: July 30, 2026.

**Attachments:** [Memo](#)  
[Ordinance](#)  
[Project Budget](#)

## 9. Public Hearings and Second Readings:

- 9.A. [ORD 26-020](#) Second Reading and Action on Ordinance 26-020, an Ordinance Authorizing Budget Amendment No. 4 to the 2026 Budget.

**Attachments:** [Memo](#)  
[Ordinance](#)

*Action: Motion, Request Public Comment, Roll Call*

**Legislative History**

6/23/26 City Council read into the record

- 9.B. [RES 26-038](#) Public Hearing and Action on Resolution 26-038, a Resolution authorizing the City Manager to enter into a 10-year On-Sale Liquor Full Service Restaurant Operating Agreement, with Mamacitas LLC - Brookings, owner Luiz Abundes.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Operating Agreement](#)  
[Location Map](#)  
[Legal Notice](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

- 9.C. [ID 26-0272](#) Public Hearing and Action on a Special Event Temporary Alcoholic Beverage Application from the Brookings Regional Growth Alliance for Downtown at Sundown.

**Attachments:** [Memo](#)  
[Legal Notice](#)  
[Location Map](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

- 9.D. [ORD 26-017](#) Public Hearing and Action on Ordinance 26-017, an Ordinance Amending the Subdivision Regulations of the City of Brookings Pertaining to Article VI. Subdivision Improvements and Design Standards for the Purposes of Administration of the Subdivision Regulations.



*Action: Motion, Request Public Comment, Roll Call*

- 10.B.** [RES 26-044](#) Action on Resolution 26-044, a Resolution Authorizing the Acquisition of Real Property; Authorizing the Expenditure of Funds for the Purchase of the Real Property; and Authorizing the Execution of the Documents to Effectuate the Terms and Intent of this Resolution.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Location Map](#)

*Action: Motion, Request Public Comment, Roll Call*

- 11.** [ID 26-0292](#) City of Brookings Progress Report.

**Attachments:** [Progress Report](#)

## **12. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

## **13. Adjourn.**

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Lisa Hager*

*Brookings City Council Staff:*

*Paul M. Briseno, City Manager                      Bonnie Foster, City Clerk  
J. Vincent Jones, Attorney-at-Law, Woods, Fuller, Shultz and Smith P.C.*

*Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*