

City Council Agenda Item Memo

From: Bonnie Foster, City Clerk

Council Meeting: March 10, 2026

Subject: Special Event / Temporary Alcoholic Beverage License Requests

Presenter: Bonnie Foster, City Clerk

Summary and Recommended Action:

Staff recommends approval of Special Event Alcoholic Beverage License requests for existing on-sale alcoholic beverage license holders.

Item Details:

South Dakota Codified Law (SDCL 35-4-124) states special event / temporary alcoholic beverage licenses require action by the governing body for all Temporary Alcoholic Beverage License Applications. No public hearing is required for the issuance of a license pursuant to this section if the person applying for the license holds an on-sale alcoholic beverage license or a retail malt beverage license in the municipality or county, or holds an operating agreement for a municipal on-sale alcoholic beverage license.

Licenses issued are event specific. The event duration cannot exceed 15 days.

Staff requests approval for the following special event / temporary alcoholic beverage license from:

- Sodexo Catering (License Holder RB-28249 and RW-28251):
 - SDSU TL26-035 (5/1/2026) – College of Natural Sciences Mixer (SDSU – Dana J Dykhouse Stadium – Club 71)
 - SDSU TL26-036 and 37 (4/7/2026) – Daschle Dialogues (First Bank & Trust Arena & Dakota Layers Deck)
 - SDSU TL26-038 and 39 (3/19-26/2026) – NCAA Tournament (First Bank & Trust Arena & Dakota Layers Deck)
 - SDSU TL26-040 (4/1/2026) – First Bank & Trust Panel Board Members Event (FB&T Arena)
 - SDSU TL26-041 (3/27-29/2026) – Jackrabbit Softball (Jackrabbit Softball Field)

Legal Consideration: None

Strategic Plan Consideration:

Fiscal Responsibility – Action to approve special event / temporary alcoholic beverage licenses keeps the process transparent in the amount of revenue generated and the number of licenses issued annually.

Financial Consideration:

Special Event / Temporary Alcoholic Beverage License Fee: \$50 / event date

NOTE: event date can be up to 15 days in length.

Supporting Documentation:

State Law References