

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, November 25, 2025

5:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:00 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.

2. Record of Council Attendance.

3. Action to approve the agenda.

4. Executive Session

- 4.A.** [ID 25-0507](#) Executive Session, pursuant to SDCL 1-25-2.1, for discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor; and SDCL 1-25-2.4, for consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

Action: Motion to enter into Executive Session, Voice Vote
Action: Motion to exit Executive Session, Voice Vote

6:00 PM REGULAR MEETING

5. Open Forum.

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of

residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

6. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 6.A. [ID 25-0514](#) Action to approve City Council meeting minutes.

Attachments: [11/18/2025 Minutes](#)

- 6.B. [ID 25-0509](#) Action on Volunteer Board, Committee, and Commission appointments (9 boards, and 23 seats).

- 6.C. [ID 25-0510](#) Action on annual renewals for Medical Cannabis Establishment Licenses in the City of Brookings.

Attachments: [Memo](#)
[Medical Cannabis Establishment List](#)
[Ordinance 21-028](#)
[Resolution 21-075](#)

- 6.D. [ID 25-0515](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

Attachments: [Memo](#)
[SDCL References](#)

- 6.E. [RES 25-096](#) Action on Resolution 25-096, a Resolution declaring surplus property for the City of Brookings.

Attachments: [Memo](#)
[Resolution](#)

7. Presentations/Reports: NONE

- 7A. [ID 25-0460](#) Presentation: new Mass Notification System

Attachments: [Memo](#)
[Presentation](#)

8. Contracts/Change Orders:

- 8.A. [RES 25-095](#) Action on Resolution 25-095, a Resolution Authorizing the City of Brookings to enter into an Agreement for Edgebrook Golf Course Clubhouse Management Services.

Attachments: [Memo](#)
[Resolution](#)
[Management Agreement](#)

Action: Motion, Request Public Comment, Roll Call

9. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 9.A. [ORD 25-039](#) Introduction and First Reading on Ordinance 25-039, an Ordinance to Rezone Lot 3 of Block 2 of Telkamp Industrial Addition from an Industrial I-1R Restricted District to an Industrial I-1 Light District. Public Hearing and Action: December 9, 2025.

Attachments: [Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)

- 9.B. [ORD 25-040](#) Introduction and First Reading on Ordinance 25-040, an Ordinance for a Conditional Use Permit to Establish an Office in a Residence R-2 Two-Family District (709 Main Avenue). Public Hearing and Action: December 9, 2025.

Attachments: [Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Conditional Use Permit Application](#)
[Location Map](#)
[Letter](#)
[Site Plan](#)

- 9.C. [ORD 25-041](#) Introduction and First Reading on Ordinance 25-041, an Ordinance to Rezone NE ¼ NW ¼ excluding Outlot A in Section 3-T109N-R50W from

the Residential R-3 Apartment District to a Residential R-1A Single Family District (1115 West 20th Street South). Public Hearing and Action: December 9, 2025.

Attachments: [Memo](#)
 [Ordinance](#)
 [Hearing Notice - City Council](#)
 [Hearing Notice - Planning Commission](#)
 [Planning Commission Minutes](#)
 [Petition to Rezone](#)
 [Location Map](#)
 [Zoning Map](#)
 [Future Land Use Map](#)

- 9.D. [ORD 25-037](#) Introduction and First Reading on Ordinance 25-037, an Ordinance Setting the Annual Election Date. (June)

Attachments: [Memo](#)
 [Ordinance](#)
 [2026 City and School Election Calendar](#)

- 9.E. [ORD 25-038](#) Introduction and First Reading on Ordinance 25-038, an Ordinance Setting the Annual Election Date. (November)

Attachments: [Memo](#)
 [Ordinance](#)
 [2026 City and School Election Calendar](#)

10. Public Hearings and Second Readings:

- 10.A. [ORD 25-036](#) Second Reading and Action on Ordinance 25-036, an Ordinance Authorizing Budget Amendment No. 8 to the 2025 Budget.

Attachments: [Memo](#)
 [Ordinance](#)

Action: Motion, Request Public Comment, Roll Call

Legislative History

11/18/25 City Council read into the record

11. Other Business:

- 11.A. [RES 25-088](#) Action on Resolution 25-088, a Resolution to build a splash pad at the Fishback Soccer Complex.

Attachments: [Memo](#)
 [Resolution](#)
 [Quote](#)
 [Design](#)

Action: Motion, Request Public Comment, Roll Call

12. [ID 25-0513](#) City of Brookings Progress Report.

13. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

14. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Lisa Hager*

Brookings City Council Staff:

*Paul M. Briseno, City Manager Bonnie Foster, City Clerk
J. Vincent Jones, Attorney-at-Law, Woods, Fuller, Shultz and Smith P.C.*

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.