

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final-revised
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, February 25, 2025

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

5. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 5.A. [ID 25-0096](#) Action to approve City Council meeting minutes.**

Attachments: [2/11/2025 Minutes](#)
 [2/18/2025 Minutes](#)

- 5.B. [RES 25-017](#)** Action on Resolution 25-017, a Resolution Authorizing the SD State Department of Transportation to include the City of Brookings in the Bridge Reinspection Program.

Attachments: [Memo](#)
 [Resolution](#)
 [Map](#)

- 5.C. [RES 25-018](#)** Action on Resolution 25-018, a Resolution Removing Uncollectible, Delinquent Accounts from the Records.

Attachments: [Memo](#)
 [Resolution](#)

- 5.D. [ID 25-0103](#)** Action to abate property taxes in the amount of \$1,078.43 for Parcel #40385-00200-005-05, also known as 125 Jefferson Avenue. Legal description: South 70 of Lot 5, Block 2, Morningside Addition.

Attachments: [Abatement Application](#)
 [Location Map](#)

- 5.E. [ID 25-0104](#)** Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

Attachments: [Memo](#)
 [SDCL 35-4-124](#)

- 5.F. [ID 25-0105](#)** Action to cancel the March 18, 2025 City Council Study Session.

6. Presentations/Reports:

- 6.A. [ID 25-0100](#)** Recognition of Council Member Andrew Rasmussen.

- 6.B. [ID 25-0044](#)** Presentation: City of Brookings Employee Service Awards Recognition.

Attachments: [Longevity List](#)

- 6.C. [ID 25-0097](#)** Report: SDSU Student Association.

7. Funding Requests:

- 7.A. [ID 25-0099](#)** Discussion and Possible Action on the 2025 Outside Agency Funding Recommendations.

Attachments: [Memo](#)
 [2025 Funding Recommendation](#)

8. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 8.A.** [ORD 25-007](#) Introduction and First Reading on Ordinance 25-007, an Ordinance Authorizing Budget Amendment No. 1 to the 2025 Budget. Second Reading: March 11, 2025.

Attachments: [Memo](#)
 [Ordinance](#)
 [Detail by Account](#)

- 8.B.** [ORD 25-006](#) Introduction and First Reading on Ordinance 25-006, an Ordinance pertaining to an Application for a Conditional Use Permit to Establish a Major Home Occupation (Gunsmithing Business) in a Residence R-1C Single-Family District (1630 Olwien Street). Public Hearing and Action: March 11, 2025.

Attachments: [Memo](#)
 [Ordinance](#)
 [Notice - City Council](#)
 [Notice - Planning Commission](#)
 [Planning Commission Minutes](#)
 [Conditional Use Permit Application](#)
 [Major Home Occupation Checklist](#)
 [Location Map](#)
 [Site Plan](#)
 [Photos](#)

- 8.C.** [ORD 25-005](#) Introduction and First Reading on Ordinance 25-005, an Ordinance to Change the Zoning Within the Joint Jurisdictional Area Surrounding the City of Brookings (Rezone Outlots 10 and 11 in the West ½ of the South ½ of the NE ¼ of Section 11, Township 109, Range 50 West, Brookings County, South Dakota from a Joint Jurisdiction Agriculture District to a Joint Jurisdiction Business B-3 Heavy District). Public Hearing and Action: March 11, 2025.

Attachments: [Memo](#)
 [Ordinance](#)
 [Planning Commission Minutes](#)
 [County Staff Report](#)
 [Petition to Rezone](#)
 [Location Map](#)
 [Zoning Map](#)
 [Future Land Use Map](#)
 [Zoning Exhibit](#)

9. Public Hearings and Second Readings:

- 9.A. [ORD 25-004](#) Second Reading and Action on Ordinance 25-004, an Ordinance Amending Section 62-86 of the Code of Ordinances of the City of Brookings, South Dakota, to provide for removal of the Designation of "No Mow May" in the City of Brookings, South Dakota.

Attachments: [Memo](#)
 [Ordinance](#)
 [Presentation](#)

Action: Motion, Request Public Comment, Roll Call

Legislative History

2/11/25 City Council read into the record

10. Other Business:

- 10.A. [RES 25-019](#) Action on Resolution 25-019, a Resolution Providing for the Creation of Tax Increment Financing District #17.

Attachments: [Memo](#)
 [Resolution](#)
 [Minutes](#)
 [Notice](#)
 [Map](#)

Action: Motion, Request Public Comment, Roll Call

- 10.B. [RES 25-020](#) Action on Resolution 25-020, a Resolution Approving Tax Increment Financing District #17 Project Plan.

Attachments: [Memo](#)
 [Resolution](#)
 [Minutes](#)
 [Project Plan](#)

Action: Motion, Request Public Comment, Roll Call

- 10.C. [RES 25-013](#)** TABLED ITEM: Action on Resolution 25-013, a Resolution Authorizing the Naming of Streets in the Brookings Marketplace.

Attachments: [Memo](#)
 [Resolution](#)
 [Exhibit](#)

Action: Motion to remove item from the Table, Roll Call

Action: Motion, Request Public Comment, Roll Call

Legislative History

2/11/25 City Council tabled

- 11. [ID 25-0098](#)** City of Brookings Progress Report.

Attachments: [Presentation](#)

12. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

13. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.