

## **Proposed Process and Timeline**

- February 25 Council Member Rasmussen's resignation received -- effective February 28, 2025
- March 11 City Council Meeting -- discussion on the vacancy process
- March 14 Press Release posted – call for applications
- April 4 Deadline to submit an Application
- April 8 Municipal Election Day
- April 9 Applicants vetted to insure they meet requirements:
- Resident of the City of Brookings (a minimum of 6 months)
  - Registered Voter in City of Brookings (Precincts 1-6)
- April 10 Press Release posted naming the applicants
- April 15 City Council Study Session – applicants provide comments to City Council
- April 22 Possible action to appoint City Council Member
- May 13 New Council Member takes Oath of Office