

City Council Agenda Memo

From: Kristin Zimmerman, Parks, Recreation & Forestry Director

Council Meeting: August 8, 2023

Subject: Resolution 23-072: accepting donation for the Construction of 8 Pickleball Courts

Presenter: Kristin Zimmerman, Parks, Recreation & Forestry Director

Summary:

City Council required by policy the acceptance of donations for specific projects. This resolution will allow the acceptance of an anonymous donation of not to exceed \$450,000 and proceed with the design and construction of 8 post tension concrete pickleball courts at Hillcrest Park in accordance with established procurement guidelines. This donation will augment the City's contribution and attain grants to develop pickleball courts. Staff recommends approval.

Background:

Parks, Recreation and Forestry has been working with the Pickleball group to secure donations and grants to complete 8 court post tension concrete Pickleball Complex at Hillcrest Park. The City of Brookings committed land and \$75,000. Grants received included \$200,000. The project was still short. In July 2023, a commitment letter was received to fund the remaining portion of the Pickleball Court Project. Council action is required per policy to accept donations for specific projects.

Item Details:

This Resolution will allow the City to accept the anonymous donation of not to exceed \$450,000 and proceed with the design and construction of 8 post tension concrete pickleball courts at Hillcrest Park in accordance with established procurement guidelines.

Hillcrest Park Pickleball Project Funding

City of Brookings Parks, Recreation Funds	\$75,000
Wellmark Foundation:	\$75,000
Land and Water Conservation Fund:	\$125,000
Anonymous Donation:	\$450,000 (not to exceed)
Total Secured Funding:	\$725,000
Opinion of Probable Cost	\$701,051.50 (April 2023)
Project Design	\$25,000

Operational cost impacts would increase slightly with the required maintenance of the 8-lit Pickleball Courts.

Legal Consideration:

None.

Strategic Plan Consideration:

Fiscal Responsibility – Outside Agency Funding for this project is 90% of the total project cost.

Safe, Inclusive, Connected Community – The Pickleball Courts will be a welcomed addition to Hillcrest Park that will allow for a multigenerational recreational and competitive activities.

Financial Consideration:

The City will enter into a contract with ISG to design and develop a bid packet. Construction contracts will be brought back to the Council as established by our procurement guidelines/standards.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a Study Session
5. Discuss / take no action / table

Staff recommends approval of the resolution as presented.

Supporting Documentation:

Memo

Resolution

Tentative Site Plan