

BRING YOUR DREAMS.



## City of Brookings

### Meeting Agenda

### City Council

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281  
Fax: (605) 692-6907

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, September 11, 2018

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

#### **6:00 PM REGULAR MEETING**

#### **1. Call to Order / Pledge of Allegiance.**

#### **2. Record of Council Attendance.**

#### **3. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.*

3.A. Action to approve the agenda.

3.B. [ID 2018-0413](#) Action to approve the August 28, 2018 City Council Minutes.

Attachments: [8/28/2018 Minutes](#)

3.C. [RES 18-076](#) Action on Resolution 18-076, a Resolution authorizing the City Manager to sign a Wine Operating Agreement renewal for Hy-Vee Food Inc., dba Hy-Vee Food Store, Tom Daschel, Store Manager, 790 22nd Ave. So., legal description: Lot 2, Brookings Mall Addition.

**Attachments:**     [Resolution](#)  
                              [Operating Agreement](#)

- 3.D.    [RES 18-071](#)    Action on Resolution 18-071, a Resolution revising certain Fees of the City of Brookings.

**Attachments:**     [Resolution - clean](#)  
                              [Resolution - marked](#)

- 3.E.    [RES 18-073](#)    Action on Resolution 18-073, a Resolution authorizing Change Order No. 1 (Final) for 2018-06STI, Chip Seal Project; Topkote, Inc.

**Attachments:**     [Resolution](#)

#### 4. Items removed from Consent Agenda.

*Action: Motion to Approve, Request Public Comment, Roll Call*

#### 5. Open Forum/Presentations/Reports:

- 5.A. Open Forum.

*At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.*

- 5.B. SDSU Student Association Report.

- 5.C.    [ID 2018-0414](#)    Presentation on Brookings County Drug Court.

**Attachments:**     [Brochure](#)  
                              [Presentation](#)

#### 6. Contracts/Change Orders:

#### 7. Ordinance First Readings:

*No vote is taken on the first reading of an Ordinance. The title of the Ordinance is read and the date for the public hearing is announced.*

- 7.A.    [ORD 18-013](#)    Introduction and First Reading on Ordinance 18-013, an Ordinance authorizing Supplemental Appropriation #2 to the 2018 Budget. Second Reading: September 25, 2018.

**Attachments:**     [Ordinance](#)

- 7.B.    [ORD 18-012](#)    Introduction and First Reading on Ordinance 18-012, an Ordinance Amending Chapter 82 of the Code of Ordinances of the City of Brookings and Pertaining to Permitted Parking in Municipal Parking Lots. Public Hearing: September 25, 2018.

**Attachments:**     [Ordinance - markup](#)  
                              [Ordinance - clean](#)  
                              [Map](#)

## 8. Public Hearings and Second Readings:

- 8.A.     [ID 2018-0412](#)     Public Hearing and Action on a Temporary Liquor Application from Aramark Educational Services, LLC, to operate within the City of Brookings, South Dakota on September 20 for the Festival of Books to be held at the SDSU Alumni Center, 815 Medary Avenue.

**Attachments:**     [Legal Notice](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 8.B.     [RES 18-074](#)     Public Hearing and Action on Resolution 18-074, a Resolution of Intent to Lease to Precision Health Technologies, LLC the following described property in the Research and Technology Center, 811 32nd Ave., Brookings, SD.

**Attachments:**     [Resolution](#)  
                              [Lease Agreement](#)  
                              [Notice of Public Hearing](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 8.C.     [ORD 18-011](#)     Second Reading and Action on Ordinance 18-011, an Ordinance appropriating monies to fund the necessary expenditures and liabilities of the City of Brookings for the 2019 Fiscal Year and providing for the Annual Tax Levy and Annual Tax for All Funds.

**Attachments:**     [Ordinance](#)  
                              [City Manager's Budget Message](#)  
                              [Budget Summary](#)  
                              [Budget Detail](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

**Legislative History**

8/28/18             City Council                             read into the record

## 9. Other Business:

- 9.A.     [ID 2018-0411](#)     Action to adopt the Capital Improvement Plan and Community Reinvestment Plan.

**Attachments:**     [2019-2023 CIP / 2024-2028 CRP Book](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 9.B.     [ID 2018-0380](#)     Action on the City of Brookings 2018-2023 Strategic Plan.

**Attachments:**     [2018-2023 Strategic Plan](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

## **10. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.*

## **11. Adjourn.**

*Brookings City Council: Keith Corbett, Mayor, Mary Kidwiler, Deputy Mayor & Council Member  
Council Members Patty Bacon, Dan Hansen, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

*Council Staff:*

*Paul M. Briseno, City Manager   Steven Britzman, City Attorney   Shari Thornes, City Clerk*

*View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm*

*The complete City Council agenda packet is available on the city website: [www.cityofbrookings.org](http://www.cityofbrookings.org)*

*Assisted Listening Systems (ALS) are available upon request. Please contact Shari Thornes, Brookings City Clerk, at (605)692-6281 or [sthornes@cityofbrookings.org](mailto:sthornes@cityofbrookings.org). If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Shari Thornes, City ADA Coordinator, at (605)692-6281 at least three working days prior to the meeting.*