

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, April 22, 2025

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

*At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

**5. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 5.A. [ID 25-0187](#) Action to approve City Council meeting minutes.**

**Attachments:** [4/15/2025 Minutes](#)

- 5.B. [ID 25-0071](#) Action on various Volunteer Board appointments.

**Attachments:** [Memo](#)  
[Volunteer Board Appointments](#)

- 5.C. [RES 25-044](#) Action on Resolution 25-044, a Resolution declaring surplus property for the City of Brookings.

**Attachments:** [Memo](#)  
[Resolution](#)

- 5.D. [ID 25-0194](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

**Attachments:** [Memo](#)  
[SDCL 35-4-124](#)

## 6. Presentations/Reports:

- 6.A. [ID 25-0191](#) Proclamation and Recognition of City Attorney Steve Britzman.

**Attachments:** [Proclamation](#)

- 6.B. [ID 25-0188](#) Report: SDSU Student Association.

- 6.C. [ID 25-0195](#) Update: Economic Merger

- 6.D. [ID 25-0197](#) Report: Edgebrook Golf Course Water Sourcing.

**Attachments:** [Memo](#)  
[Presentation](#)

## 7. Contracts/Change Orders:

- 7.A. [RES 25-034](#) Action on Resolution 25-034, a Resolution Authorizing the City Manager to Sign a Bid Award and Grant Documents for Brookings Airport Hangar Taxilane Extension Construction Project, AIP #3-46-0005-040-2025, contingent on FAA funding.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Letter of Recommendation](#)

*Action: Motion, Request Public Comment, Roll Call*

- 7.B. [RES 25-038](#) Action on Resolution 25-038, a Resolution Awarding Bids on Project 2025-07STI, Freight on Board Asphalt Material.

**Attachments:** [Memo](#)[Resolution](#)*Action: Motion, Request Public Comment, Roll Call*

- 7.C. [RES 25-039](#) Action on Resolution 25-039, a Resolution Awarding Bids on 2025-08STI Asphalt Maintenance Project.

**Attachments:** [Memo](#)[Resolution](#)[Map](#)*Action: Motion, Request Public Comment, Roll Call***8. Ordinance First Readings:**

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

- 8.A. [ORD 25-012](#) Introduction and First Reading on Ordinance 25-012, an Ordinance amending Article III of Chapter 34 of the Code of Ordinances of the City of Brookings, and pertaining to the International Fire Code. Second Reading: May 13, 2025.

**Attachments:** [Memo](#)[Ordinance - clean](#)[Ordinance - marked](#)[Section 22-31](#)**9. Public Hearings and Second Readings:**

- 9.A. [RES 25-041](#) Public Hearing and Action on Resolution 25-041, a Resolution to Annex Lots 1 and 2 in Clark 2nd Addition in the Southwest Quarter of Section 20, Township 110, Range 49 in Brookings County, South Dakota.

**Attachments:** [Memo](#)[Resolution](#)[Hearing Notice - City Council](#)[Hearing Notice - Planning Commission](#)[Planning Commission Minutes](#)[Annexation Petition](#)[Location Map](#)[Annexation Priority Area](#)*Action: Motion, Open & Close Public Hearing, Roll Call*

- 9.B. [RES 25-042](#) Public Hearing and Action on Resolution 25-042, a Resolution to Amend the 2040 Comprehensive Plan's Future Land Use Map.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Location Map](#)  
[Zoning Map](#)  
[Future Land Use Map](#)  
[Map Amendment Area](#)  
[Floodplain Map](#)  
[Clark 2nd Addition Revisions](#)  
[Adjacent Property Revisions](#)  
[Future Land Use Map Exhibits](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

- 9.C. [ID 25-0182](#) Public Hearing and Action on a Commercial Corridor Design Review Overlay District Site Plan for 600 Main Avenue.

**Attachments:** [Memo](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Commercial Corridor Checklist](#)  
[Location Map](#)  
[Site Plan](#)  
[Elevations](#)  
[Renderings](#)  
[Adjacent Photos](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

- 9.D. [ORD 25-011](#) Second Reading and Action on Ordinance 25-011, an Ordinance amending Chapter 6, Article I, Section 6-8 of the Code of Ordinances of the City of Brookings pertaining to Sidewalk Café Alcoholic Beverage Sales and Consumption Guidelines.

**Attachments:** [Memo](#)  
[Ordinance - clean](#)  
[Ordinance - marked](#)

*Action: Motion, Request Public Comment, Roll Call*

**Legislative History**

4/15/25          City Council          read into the record

**10. Other Business:**

- 10.A.** [ID 25-0183](#) Action on a Revised Preliminary Plat for Lots 2-3 in Block 2 and Block 3 of Reserve Fourth Addition.

**Attachments:** [Memo](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Location Map](#)  
[Preliminary Plat - 2021](#)  
[Revised Preliminary Plat](#)  
[Zoning Map](#)  
[Future Land Use Map](#)

*Action: Motion, Request Public Comment, Roll Call*

- 10.B.** [RES 25-029](#) Action on Resolution 25-029, a Resolution Amending the Capital Improvement Fee for Edgebrook Golf Course.

**Attachments:** [Memo](#)  
[Resolution](#)

*Action: Motion, Request Public Comment, Roll Call*

- 10.C.** [RES 25-030](#) Action on Resolution 25-030, a Resolution of Intent to Lease Real Property to Ryan Companies US, Inc.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Notice](#)

*Action: Motion, Request Public Comment, Roll Call*

- 10.D.** [RES 25-043](#) Action on Resolution 25-043, a Resolution Authorizing the Acquisition of the Fifth Street Gym Property by the City of Brookings from Brookings School District #5-1.

**Attachments:** [Memo](#)  
[Resolution](#)

*Action: Motion, Request Public Comment, Roll Call*

- 10.E.** [ID 25-0192](#) Action on authorizing the City Manager to enter into an Agreement for City Attorney Services.

**Attachments:** [Memo](#)  
[Agreement](#)

*Action: Motion, Request Public Comment, Roll Call*

- 10.F.** [ID 25-0173](#) Action to appoint City Council Member, effective 5/01/2025-4/30/2026.

**Attachments:**      [Memo](#)  
[City Council Policy #205 - Vacancies](#)  
[City Charter](#)  
[Code of Ethics - Council Member](#)  
[Press Release](#)  
[Application](#)  
[Process and Timeline](#)

*Action: Motion, Request Public Comment, Roll Call*

**11.    [ID 25-0189](#)      City of Brookings Progress Report.**

**Attachments:**      [Progress Report](#)

**12. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

**13. Adjourn.**

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, VACANT*

*Brookings City Council Staff:*

*Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk*

*Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk ([cityclerk@cityofbrookings-sd.gov](mailto:cityclerk@cityofbrookings-sd.gov)), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*