

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

***"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"***

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**Tuesday, August 26, 2025**

**6:00 PM**

**Council Chambers**

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

*At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

**5. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 5.A. [ID 25-0375](#) Action to approve City Council meeting minutes.**

**Attachments:**      [8/12/2025 CC Minutes](#)

- 5.B.    [ID 25-0376](#)      Action on an appointment to the Historic Preservation Commission:  
Walker Kropuenske

**Attachments:**      [Memo](#)

- 5.C.    [RES 25-068](#)      Action on Resolution 25-068, a Resolution declaring surplus property for  
the City of Brookings.

**Attachments:**      [Memo](#)  
[Resolution](#)

- 5.D.    [RES 25-074](#)      Action on Resolution 25-074, a Resolution authorizing the City Manager to  
enter into an On-Sale Liquor Operating Agreement with Den Wil Hospitality  
Group, Inc., dba The End Zone.

**Attachments:**      [Memo](#)  
[Resolution](#)  
[Operating Agreement](#)  
[Location Map](#)

- 5.E.    [RES 25-073](#)      Action on Resolution 25-073, a Resolution Awarding Bids on the  
2025-2026 Contractor Snow Removal Equipment Contracts.

**Attachments:**      [Memo](#)  
[Resolution](#)

- 5.F.    [ID 25-0387](#)      Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses  
from existing alcohol license holders.

**Attachments:**      [Memo](#)  
[SDCL 35-4-124](#)

## 6. Presentations/Reports:

- 6.A.    [ID 25-0350](#)      Introduction of promoted City of Brookings employee.

**Legislative History**

8/12/25              City Council                      no action taken

- 6.B.    [ID 25-0385](#)      Report: SDSU Student Association.

## 7. Contracts/Change Orders: NONE

## 8. Ordinance First Readings:

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

- 8.A.    [ORD 25-030](#)      Introduction and First Reading on Ordinance 25-030, an Ordinance

Certifying the 2026 City of Brookings Property Tax Levy to the Brookings County Finance Officer. Second Reading and Action: September 9, 2025.

**Attachments:**     [Memo](#)  
                              [Ordinance](#)

- 8.B.     [ORD 25-031](#)     Introduction and First Reading on Ordinance 25-031, an Ordinance Authorizing Budget Amendment No. 7 to the 2025 Budget. Second Reading and Action: September 9, 2025.

**Attachments:**     [Memo](#)  
                              [Ordinance](#)

## 9. Public Hearings and Second Readings:

- 9.A.     [ORD 25-029](#)     Second Reading and Action on Ordinance 25-029, an Ordinance Authorizing Budget Amendment No. 6 to the 2025 Budget.

**Attachments:**     [Memo](#)  
                              [Ordinance](#)

*Action: Motion, Request Public Comment, Roll Call*

**Legislative History**

8/12/25             City Council                             read into the record

- 9.B.     [ID 25-0345](#)     Public Hearing and Action on a request to transfer an On-Off Sale Malt License, for 4300 South Main Avenue, from Edwin Alvarez, owner, Yessica's LLC, to Rebeca Maria Sala, owner, Qiubo Restaurant LLC.

**Attachments:**     [Memo](#)  
                              [Legal Notice](#)  
                              [City Code and SDCL References](#)  
                              [Location Map](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

- 9.C.     [RES 25-070](#)     Public Hearing and Action on Resolution 25-070, a Resolution authorizing the City Manager to enter into a 10-year On-Off Sale Wine Operating Agreement with Rebeca Maria Salas, Qiubo Restaurant LLC.

**Attachments:**     [Memo](#)  
                              [Resolution](#)  
                              [Operating Agreement](#)  
                              [Legal Notice](#)  
                              [Location Map](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

## 10. Other Business: NONE

11.     [ID 25-0264](#)     City of Brookings Progress Report.

Attachments:      [Progress Report](#)

## **12. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

## **13. Adjourn.**

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Lisa Hager*

*Brookings City Council Staff:*

*Paul M. Briseno, City Manager                      Bonnie Foster, City Clerk  
J. Vincent Jones, Attorney-at-Law, Woods, Fuller, Shultz and Smith P.C.*

*Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*