

BRING YOUR DREAMS.



## City of Brookings

### Meeting Agenda

### City Council

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281  
Fax: (605) 692-6907

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, December 11, 2018

4:00 PM

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

#### **4:00 PM Executive Session**

*Location: Executive Session Room, Room 312*

[ID 2018-0527](#) Executive Session, pursuant to SDCL 1-25-2, for purposes of discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

#### **6:00 PM REGULAR MEETING**

*Location: Chambers, Room 310*

#### **1. Call to Order / Pledge of Allegiance.**

#### **2. Record of Council Attendance.**

#### **3. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.*

#### **3.A. Action to approve the agenda.**

**3.B. Action to approve minutes.**

**3.C.**     [ID 2018-0534](#)     Action on appointments to City Boards, Committees and Commissions.

**3.D.**     [RES 18-097](#)     Action on Resolution 18-097, A Resolution Setting Forth A Schedule Of Proposed Fines For Parking Violations Of The Ordinances Of The City Of Brookings, South Dakota

**Attachments:**     [Resolution- marked](#)  
                              [Resolution-clean](#)

**3.E.**     [RES 18-100](#)     Action on Resolution 18-100 to approve the purchase of a 2019 Elgin Pelican Street Sweeper for the Street Department off of Sourcewell (formerly NJPA) contract #122017-FSC through Sanitation Products.

**Attachments:**     [Resolution](#)  
                              [Sanitation Products Quote](#)  
                              [Acceptance and Award-Federal Signal](#)  
                              [National Joint Powers Alliance Board Minutes 3-20-18](#)  
                              [Combined Ads Sewer Vacuum](#)  
                              [Comment and Review-Sewer Vacuum](#)  
                              [Federal Signal Contract](#)  
                              [Proposal Opening Record](#)  
                              [Surplus Sweeper](#)

**4. Items removed from Consent Agenda.**

*Action: Motion to Approve, Request Public Comment, Roll Call*

**5. Open Forum/Presentations/Reports:****5.A. Open Forum.**

*At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.*

**5.B. SDSU Student Association Report.****6. Contracts/Change Orders:**

**6.A.**     [ID 2018-0536](#)     Action on the City General Employee Contract.

**Attachments:**     [Contract with Track Changes](#)  
                              [Contract](#)  
                              [Pay Schedule](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**6.B. [ID 2018-0538](#)** Action on the Police Department Union Contract.

**Attachments:**     [Contract with Track Changes](#)  
                              [Contract](#)  
                              [Pay Schedule](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**6.C. [RES 18-093](#)** Action on Resolution 18-093, A Resolution Awarding Bids for City Hay Lease in Section 21-T110N-R50W (West of Brookings Airport)

**Attachments:**     [Resolution](#)  
                              [Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**6.D. [RES 18-094](#)** Action on Resolution 18-094, A Resolution Awarding Bids on City Crop Lease in Wiese and Freeland Additions

**Attachments:**     [Resolution](#)  
                              [Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**6.E. [RES 18-095](#)** Action on Resolution 18-095, A Resolution Awarding Bids for City Hay Lease in Section 11-T109N-R50W (Main Avenue South & 32nd Street South)

**Attachments:**     [Resolution](#)  
                              [Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**6.F. [RES 18-096](#)** Action on Resolution 18-096, A Resolution Awarding Bids for Airport Hay Lease

**Attachments:**     [Resolution](#)  
                              [Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**6.G. [ID 2018-0528](#)** Action on a Legal Services Agreement between the City of Brookings and Steven J. Britzman, Attorney at Law for a one year contract (01/01/2019 - 12/31/2019).

**Attachments:**     [Contract – marked](#)  
                              [Contract – clean](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 6.H. [RES 18-099](#) Action on Resolution 18-099, a Resolution Authorizing the City of Brookings to Amend the Brookings Marketplace Development Agreement.

Attachments: [Resolution](#)  
[Amendment](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 6.I. [RES 18-101](#) Action on Resolution 18-101, a Resolution authorizing the City of Brookings to execute Lease Extension Amendment Agreements with Cellular Inc. Network Corporation D/B/A Verizon Wireless.

Attachments: [Memo](#)  
[Lease Agreement](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

## 7. Public Hearings and Second Readings:

- 7.A. [ID 2018-0541](#) Public Hearing and Action on a Temporary Liquor Application from St. Thomas More Catholic School, to operate within the City of Brookings, South Dakota, on February 2, 2019, for a Gala and Grand to be held at 1700 8th Street South.

Attachments: [Notice](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 7.B. [ORD 18-017](#) Second Reading and Action on Ordinance 18-017, an Ordinance pertaining to the use of commercial pedal cars in the City of Brookings, South Dakota.

Attachments: [Ordinance](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 7.C. [RES 18-102](#) Public hearing and action on Resolution No. 18-102, a Resolution authorizing the City Manager to enter into an Operating Agreement for an On-Sale Restaurant Liquor License for or the Lodge, DenWil Hospitality Group, Inc., owner, 2515 6th Street, Brookings, South Dakota, legal description: Block 12, Telkamp Addition.

Attachments: [Resolution 18-102](#)  
[Legal notice](#)  
[Restaurant Operating Agreement](#)  
[Resolution Establishing the Fee](#)  
[Enabling Ordinance](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

## 8. Other Business:

**8.A. [ID 2018-0540](#) Action on 2019 City Manager Compensation Package.**

*Action: Motion to Approve, Request Public Comment, Roll Call*

**9. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.*

**10. Adjourn.**

*Brookings City Council: Keith Corbett, Mayor, Mary Kidwiler, Deputy Mayor & Council Member  
Council Members Patty Bacon, Dan Hansen, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

*Council Staff:*

*Paul M. Briseno, City Manager   Steven Britzman, City Attorney   Shari Thornes, City Clerk*

*View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm*

*The complete City Council agenda packet is available on the city website: [www.cityofbrookings.org](http://www.cityofbrookings.org)*

*Assisted Listening Systems (ALS) are available upon request. Please contact Shari Thornes, Brookings City Clerk, at (605)692-6281 or [sthornes@cityofbrookings.org](mailto:sthornes@cityofbrookings.org). If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Shari Thornes, City ADA Coordinator, at (605)692-6281 at least three working days prior to the meeting.*