

City Council Agenda Item Memo

From: Bonnie Foster, City Clerk

Council Meeting: September 23, 2025

Subject: Special Event / Temporary Alcoholic Beverage License Requests

Presenter: Bonnie Foster, City Clerk

Summary and Recommended Action:

Staff recommends approval of Special Event Alcoholic Beverage License requests for existing on-sale alcoholic beverage license holders.

Item Details:

South Dakota Codified Law (SDCL 35-4-124) states special event / temporary alcoholic beverage licenses require action by the governing body for all Temporary Alcoholic Beverage License Applications. No public hearing is required for the issuance of a license pursuant to this section if the person applying for the license holds an on-sale alcoholic beverage license or a retail malt beverage license in the municipality or county, or holds an operating agreement for a municipal on-sale alcoholic beverage license.

Licenses issued are event specific. The event duration cannot exceed 15 days.

Staff requests approval for the following special event / temporary alcoholic beverage license from:

- Sodexo Catering (License Holder RB-28249 and RW-28251):
 - SDSU TL25-082 (10/27) – Daschle Dialogues VIP Guest Event (SDSU Oscar Larson Performing Arts Center)
 - SDSU TL26-002 (1/17/26) – Softball meet the team event (SDSU Dana J Dykhouse Stadium, Club 71)
 - SDSU TL26-003 (2/13/26) – Music Conference (SDSU Oscar Larson Performing Arts Center)
 - SDSU TL25-083 (11/14) – SDSU Wrestling (SDSU First Bank & Trust Arena)
 - SDSU TL25-084 – 085 – 086 – 087 (10/29-11/11, 11/17-11/21, 12/3-12/14, 12/21) – SDSU Men's & Women's Basketball (SDSU First Bank & Trust Arena)
 - SDSU TL26-004 – 005 (1/23-2/1/2026, 2/8-2/22/2026) – SDSU Wrestling (SDSU First Bank & Trust Arena)
 - SDSU TL006 – 007 – 008 – 009 (1/1-1/15/2026, 1/17-1/31/2026, 2/4-2/14/2026, 2/18-2/28/2026) – SDSU Men's & Women's Basketball (SDSU First Bank & Trust Arena)

Legal Consideration: None

Strategic Plan Consideration:

Fiscal Responsibility – Action to approve special event / temporary alcoholic beverage licenses keeps the process transparent in the amount of revenue generated and the number of licenses issued annually.

Financial Consideration:

Special Event / Temporary Alcoholic Beverage License Fee: \$50 / event date

NOTE: event date can be up to 15 days in length.

Supporting Documentation:

State Law 35-4-124