

City Council Agenda Item Memo

From: Charlie Richter, City Engineer

Council Meeting: December 9, 2025

Subject: Resolution 25-101: Change Order #1 for Project 2025-01SWR Sidewalk Maintenance Project

Person(s) Responsible: Charlie Richter, City Engineer

Summary and Staff Recommendation:

Staff recommends approval of the proposed Resolution to close out the 2025-01SWR Sidewalk Maintenance Project with Brock Contracting. This increases the contract by \$9,640.00 for tree-damaged sidewalks and additional sidewalk replacements.

Item Details:

The 2025-01SWR Sidewalk Maintenance Project is complete. The proposed resolution is the final balancing change order for the project which increases the contract awarded to Brock Contracting in the amount of \$9,640.00 (18%). The increased amount is for additional homeowner sidewalks replaced and for boulevard tree damaged sidewalks which were identified after the bid was let.

This year's unit contract price was approximately 53% lower than previous years pricing. The favorable price the City received for this year's sidewalk maintenance project encouraged staff to perform these repairs under this contract in a timely fashion.

This project is part of the annual sidewalk inspection project and entails replacement of trip hazard sidewalks throughout the community. The trip hazards replaced in this project includes both property owner and City responsible hazards. Sidewalk repairs will be assessed at a later City Council Meeting.

The 2025-01SWR Sidewalk Maintenance contract with Brock Contracting will be adjusted to account for the measured as-built quantities as follows:

Original Contract Amount	\$52,738.75
Change Order #1	<u>\$ 9,649.00</u>
Adjusted Contract Amount	\$62,387.75

Legal Consideration:

None.

Strategic Plan Consideration:

Safe, Inclusive, Connected Community – The City of Brookings will create an environment for inclusive programs, gathering places, and events where the community can safely live, work and come together to participate in opportunities for learning, recreation and enjoyment.

Financial Consideration:

Sufficient appropriations exist in the 2025 Fiscal Year Budget in Fund 213 Capital Projects and in Fund 280 Special Assessments.

Supporting Documentation:

Resolution

Sidewalk Repair Map