

APPLICATION FOR A CONDITIONAL USE PERMIT

SDSU Alumni & Foundation, the undersigned, being the owner(s) of record of the following described real estate situated in the City of Brookings, Brookings County, South Dakota, to wit:

MOREHOUSE ADDN, THE N65' of lot 16 ADA LOT 16 BLK 7 (NOTE: THIS DOES NOT INCLUDE THE N 10' OF THE VACATED ALLEY ADJACENT TO LOT 16)

MOREHOUSE ADDN, LOT 15 BLK 7 50 X 200

do hereby petition the City Planning Commission to recommend to the City Council that a Conditional Use Permit be issued for the above described property.

Street Address 816 & 820 9th Avenue

Proposed Use Off-street staff parking for SDSU Alumni & Foundation

Existing Land Use Residential / Vacant Zoning R-2

Surrounding Land Use: North Single Family Residential (R-2)

South Multi Family Residential (R-2)

East Single Family Residential (R-2)

West Office (B2-A) University Alumni Foundation

Petitioner (print) Chad Kucker - Confluence

Address 440 E. 8th Street, #121

Sioux Falls, SD 57103

Office Use Only

Date rec'd _____

Fee _____

Site Plan _____

Signs issued _____

Checked by _____

Ordinance _____

Date _____ Phone 

Signature _____

Owner (print) Barb Teal - SDSU Alumni & Foundation

(if different than petitioner)

Address 815 Medary Avenue

Brookings, SD 57006

Date 5-20-26 Phone 

Signature Barb Teal

THE PLANNING COMMISSION MEETING

The Planning Commission is a group of citizens appointed to make recommendations to the City Council regarding conditional uses and other land use proposals.

At the Planning Commission meeting, the Chairperson will announce each agenda item in turn and then ask if the petitioner is present to explain their request. This is when you would state your reasons for the Conditional Use. The Chairperson will also ask if there is anyone present who wishes to speak for or against the Conditional Use. They may do so at this time.

After the Planning Commission has heard from all interested parties present and discussed the petition, it will vote to recommend to the City Council that it either deny or approve the request along with any stipulations that might be required. Generally, the Planning Commission bases its decision on a number of things:

- The Comprehensive Plan
- The adjacent land uses
- The steps taken on the site to offset any negative effects of the use on adjacent property
- The effects such use would have on traffic and circulation in the area.

Remember, the Planning Commission vote is only a recommendation. The City Council can amend or reverse the decision of the Planning Commission.

THE CITY COUNCIL MEETING

The Conditional Use request is submitted in "ordinance" form that is first introduced at the City Council meeting following the Planning Commission meeting. No action is taken at this "first reading of the ordinance" meeting and the applicant, typically, is not required to attend. The public hearing and action on the Conditional Use is held two weeks after the First Reading by the Council and after public notice has been given. If you have any remarks to make to the City Council, do so at that time. If they vote to approve your petition, the Conditional Use Permit will not take effect until 20 days after the ordinance is published. If the City Council should vote to deny your request, you would have to submit a new petition if you want your request to be reconsidered. If the property is either entirely or substantially the same, a new petition cannot be reviewed until six (6) months from the date of final action by the City Council.

If you have further questions regarding Conditional Use Permits, please contact the Community Development Department at (605) 692-6629.